

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
MARCH 22, 2018**

Directors Present: Burr, Braden, Doane, Overlock, Flynn, Johnston, Murray, Robinson, Crowley; via phone: Pellerin

Directors Absent: Clark, Hayes

Public Present: None

Staff Present: Berg, Mavodones, Gildart, Pottle, Higham

1. Call to Order: The Board meeting was called to order at 7:46 AM by President Flynn, and he noted that the meeting was being recorded.
2. Approve the minutes of the February 22, 2018 Board of Directors meeting: Braden moved to approve the minutes of the February 22, 2018 meeting, Doane seconded and the vote was unanimous and the motion passed.
3. Business:
 - a. Act on resolution to adopt FTA Certifications and Assurances for Federal FY 2018
Braden moved to adopt the FTA Certifications and Assurances for Federal FY 2018, and Johnston seconded. After discussion, the vote was unanimous and the motion passed.
 - b. Discussion and consideration of authorization to proceed with the design of the Terminal Renovation Phase II
Doane moved to authorize to proceed with the design of the Terminal Renovation Phase II as presented, and Braden seconded. After discussion, the vote was unanimous and the motion passed.
 - c. Executive Session
 - i. Discussion with Labor Consultant on collective bargaining pursuant to 1 M.R.S.A. Section 405(6)(D)
Braden moved to go into Executive Session, and Crowley seconded. After discussion, the vote was unanimous and the motion passed. Murray moved to come out of Executive Session, and Johnston seconded. After discussion, the vote was unanimous and the motion passed. Braden moved to authorize the President and General Manager to enter into agreement with Maine Marine Association for the 2018-2021 Marine and Shoreside Collective Bargaining Agreements as presented on behalf of the Board of Directors, and Robinson seconded. After discussion, the vote was unanimous and the motion passed.
 - ii. Discussion regarding the Lease between the City of Portland and Casco Bay Island Transit District pursuant to M.R.S.A 405(6)(C)
Note: Murray recused himself from the entirety of this agenda item
Braden moved to go into Executive Session for a discussion regarding the Lease between the City of Portland and Casco Bay Island Transit District pursuant to M.R.S.A 405(6)(C), and Johnston seconded. After discussion, the vote was unanimous and the motion passed. Doane moved to come out of Executive Session, and Braden seconded. After discussion, the vote was unanimous and the motion passed. Doane moved for the General Manager to negotiate the renewal of the Lease with the City of Portland, reporting to the Executive Committee with any proposal subject to approval, and Braden seconded. After discussion, the vote was unanimous and the motion passed.
4. Workshop: None
5. Treasurer's Report: Overlock reported that the revenues for February were favorable to budget by 14.2% and expenses were unfavorable to budget by 18%. There was a \$48k negative variance for vessels and \$62k favorable variation for vehicles and freight. Overall, the monthly surplus/loss was 4% below expectations. Berg added to the discussion on grants and available cash balance.
6. General Information Reports:
 - a. Committee Reports:
 - Operations Committee: None
 - Finance Committee: None
 - Sales & Marketing Committee: None
 - b. Staff and Projects Reports:
 - General Manager's Report: None
 - Operations Manager's Report: Mavodones reported that the Wabanaki is back from the shipyard and has a

new crane. The Machigonne went to the yard for a new propeller, and the Maquoit is at the yard for six weeks with a long list of work to be done.

- c. Wharf and MDOT Reports: Pottle reported that he hopes to present the Schedule and Fleet Analysis to the Board in May. We should have a final proposal soon for the new vessel. The Chebeague Island pier fender system has been completed, work will continue on the Peaks Island pier for three to four weeks and a new marina is being constructed on Long Island.

7. General Announcements

a. Establish next meeting dates:

1. Executive Committee: Thursday, March 29 at 7:45 AM
2. Operations Committee: Thursday, April 19 at 7:45 AM
3. Finance Committee: Wednesday, April 25 at 7:45 AM
4. Board of Directors: Thursday, April 26 at 7:45 AM
5. Sales & Marketing Committee: No meeting planned
6. Government Relations Committee: No meeting planned
7. Pension Committee: No meeting planned
8. Personnel Committee: No meeting planned

b. Correspondence

8. Public Comment: None

9. Adjournment: Braden moved to adjourn, Murray seconded and the vote was unanimous to adjourn at 8:47 AM

Respectfully submitted by: _____

Robin Clark, Clerk