

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
JUNE 28, 2018**

Directors Present: Burr, Braden, Overlock, Doane, Crowley, Murray; via phone: Flynn, Johnston, Hayes

Directors Absent: Pellerin, Clark

Public Present: R. Robinson, M. Harmon, Watson the dog, M. Kelly

Staff Present: Berg, Mavodones, Pottle, Greven, Higham

1. Call to Order: The Board meeting was called to order at 7:48 AM by 2nd Vice President Doane, and he noted that the meeting was being recorded.
2. Approve the minutes of the May 17, 2018 Board of Directors meeting: Murray moved to approve the minutes of the May 17, 2018 meeting, Crowley seconded and the vote was unanimous and the motion passed. Berg thanked Roger Robinson for his service on the Board and presented him with a gift.
3. Business:
 - a. Consideration and action to fill the Great Diamond Island vacant Director position
Braden moved to approve the minutes of the May 17, 2018 meeting, Murray seconded and the vote was unanimous and the motion passed
 - b. Qualification of newly appointed Director (swearing in)
This item to be postponed until the next meeting
 - c. Consideration and action to include transportation of one domesticated animal for a monthly pass holder for an additional \$10 a month for all islands, and to include the transportation of one domesticated animal with an annual frequent rider pass, effective August 1, 2018
Braden moved to include transportation of one domesticated animal for a monthly pass holder for an additional \$10 a month for all islands, and to include the transportation of one domesticated animal with an annual frequent rider pass, effective August 1, 2018, and Overlock seconded. Doane opened the floor to public and Board comment. After discussion, the vote was unanimous and the motion passed. (see attached "Agenda Item 3c).
 - d. Executive Session
 - i. Consultation between CBITD and its attorney pursuant to 1 M.R.S.A. Section 405 (6)(E)
Braden moved to go into Executive Session, and Crowley seconded. After discussion, the vote was unanimous and the motion passed. Braden moved to come out of Executive Session, and Crowley seconded. After discussion, the vote was unanimous and the motion passed.
4. Workshop: None
5. Treasurer's Report: Overlock reported that May revenues were favorable to budget by 35.4%, expenses were favorable by 8.6%, and grant revenues by 159.8%. Surplus/loss for the month was favorable by 76.9%. On YTD basis, surplus/loss was 26% favorable.
6. General Information Reports:
 - a. Committee Reports:
Operations Committee: None
Finance Committee: None
Sales & Marketing Committee: None
 - b. Staff and Projects Reports:
General Manager's Report:
Operations Manager's Report: None
 - c. Wharf and MDOT Reports: None
 - d. Projects Update: Pottle reported that he sent an email to the Building Advisory Committee and the Board with a projects update. For Phase II, additional marine inspection has been completed, beginning to get into the details of the basic layout of the building, had meetings with Staff and PUC meeting with City Planning Dept., electrical and mechanical inspections done yesterday with goals for improvements, and inspections planned in two weeks on how to interface with POT area. For Schedule/Fleet Analysis, held a public meeting here and went to each island, both were well attended and we received about 100 comments which will be taken into account. Hope to have a revision for public to review in about 3 to 4

weeks. For New Vessel, had a meeting with the Vessel Advisory Committee and meetings with Staff & Crew. Design team is working on some prelim layouts and facility constraints. For Peaks Island, the work is basically done. MDOT will be covering \$36k of the barge costs out of the \$53k bill, and we will cover expenses for April.

7. General Announcements

a. Establish next meeting dates:

- i. Executive Committee: Thursday, July 12 at 7:45 AM
- ii. Operations Committee: Thursday, July 19 at 7:45 AM - TBD
- iii. Board of Directors: Thursday, July 26 at 7:45 AM
- iv. Finance Committee: No meeting planned
- v. Sales & Marketing Committee: No meeting planned
- vi. Government Relations Committee: No meeting planned
- vii. Pension Committee: No meeting planned
- viii. Personnel Committee: No meeting planned

b. Correspondence

8. Public Comment:

9. Adjournment: Braden moved to adjourn, Murray seconded and the vote was unanimous to adjourn at 8:43 AM

Respectfully submitted by: _____

Robin Clark, Clerk