

**CASCO BAY ISLAND TRANSIT DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS MEETING OF  
February 28, 2019**

Directors Present: Burr, Clark, Hayes, Overlock, Flynn, Murray, Luedke, Braden (left at 8:23AM)  
Directors Absent: Wentworth, Crowley, Doane, Johnston  
Public Present: J. Halliday, S. Wainright, L. Penalver  
Staff Present: Berg, Mavodones, Gildart, Greven, Thibeault, Pottle, Harris, Tracy

1. Call to Order: The Board meeting was called to order at 7:46 AM by President Flynn, and he noted that the meeting was being recorded.
2. Approve the minutes of the January 24, 2019 Board of Directors meeting: Murray moved to approve the minutes of the January, 2019 meeting, Overlock seconded. The vote was unanimous and the motion passed.
3. Business: Berg reviewed business items
  - a. Consideration and action to adopt the resolution authorizing the District's President, Treasurer and General Manager to open bank accounts, sign checks and perform other necessary banking and financial functions  
Braden moved for the board to adopt the resolution authorizing the District's President, treasurer, and general manager to open bank accounts, sign checks and perform other necessary banking and financial functions, and Murray seconded. After discussion, the vote was unanimous and the motion passed.
  - b. Consideration and action to adopt the resolution authorizing the district's President and General Manager to apply, prepare, file, execute and approve draw down for grants.  
Braden moved for the board to adopt the resolution authorizing the District's President and General Manager to apply, prepare, file, execute and approve draw down for grants, and Hayes seconded. After discussion, the vote was unanimous and the motion passed.
4. Treasurer's Report: Overlock reviewed January 2019 financials. Discussion followed.
5. General Information Reports:
  - a. Committee Reports:
    - i. Operations Committee: There was no Operations Committee meeting.
    - ii. Finance Committee: There was no Finance Committee meeting
    - iii. Sales and Market Committee: There was no Sales and Marketing Committee meeting.
  - b. Staff Reports:
    - i. Sales Director: Gildart reported that the Inter-Island Cruise was postponed from March 8 to Friday April 5.
  - c. Projects update: Pottle reviewed the status of the Schedule, Terminal Renovation and New Vessel projects. Discussion followed. Mavodones reviewed status of the Dry Dock plan for Bay Mist, Machigonne, followed by Aucocisco. He reported the Bay Mist is behind on schedule due to extra work and weather delays.
  - d. Wharf and MDOT Reports: None
7. General Announcements
  - a. Establish next meeting dates:

i. Executive Committee:	Thursday, March 7 at 7:45 AM
ii. Finance Committee:	Wednesday, March 27 at 7:45 AM
iii. Board of Directors:	Thursday, March 28 at 7:45 AM
iv. Operations Committee:	No meeting planned
v. Personnel Committee:	No meeting planned
vi. Government Relations Committee:	No meeting planned
vii. Pension Committee:	No meeting planned
  - b. Correspondence: None
8. Public Comment:
  - a. Penalver, speaking as a resident of Peaks Island asked to join Vessel Advisory Committee. She also encouraged Vessel Advisory Committee to consider electric hybrid vessels. Asked for Vessel Advisory Committee to consider and show plan for vessel of the same size as Machigonne.
  - b. Halliday, resident of Peaks Island, stated she would like CBL to pay attention to the 2017 survey when making vessel decision. Halliday asked what the goal of the project is. Halliday said if it is to benefit islanders

she would like their input to be heard. She also mentioned she respects all the work that has been done and wants a mutual respect.

- c. Tracy reported that Tuesday, February 26, 2019 the 16:15 crew did a good job at Long Island with the high winds and weather conditions helping passengers off of vessel. He also asked when the next operations committee was.
- d. Overlock followed Tracy's comment by saying he was on board the 16:15 on Tuesday, February 26, 2019 and he was proud how the crew handled everyone getting off the boat with weather conditions. Flynn followed by saying we have great people working for us.

9. Workshop: With Laurel A.V. McClead, Esq., Drummond Woodsum presented Board Orientation.

Adjournment: Murray moved to adjourn, Luedke seconded. The vote was unanimous to adjourn at 9:36 AM.

Respectfully submitted by:  
Robin Clark, Clerk

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