

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
September 26, 2019**

Directors Present: Wentworth, Luedke, Murray, Flynn, Overlock, Doane, Burr, Higgins, Johnston (by phone), Braden (by phone) and Crowley (arrived at 7:56 AM)

Directors Absent: Clark

Public Present: According to sign in sheet: J. Mathew, S. Little, C. Radis, C. Chess, M. Purington, S. Hanely, J. Hoffman, M. Winchester, R. Schaeffer, T. Bergh, N. Nash, S. Nash, M. Kelley, C. Hoppin, L. Penalver

Staff Present: Berg, Gildart, Pottle, Mavodones, Harris and Greven (arrived around 9:15 AM)

1. Call to Order: The Board meeting was called to order at 7:48 AM by Patrick Flynn, and he noted that the meeting was being recorded.
 - a. Berg introduced Mark Higgins, as the new appointed representative from the Maine Department of Transportation. Higgins is the manager of the Maine state ferry system.
2. Approval of the amended minutes May 23, 2019 meeting
 - a. Berg explained there was an amendment made at the May board meeting that was technically incorrect. On the second to last page of the minutes at the end, under the results of the board vote “Braden (Via text)” was added to the votes against the motion. Berg explained that a text can’t be counted as a vote and he checked this with CBITD legal and Robert Rules. “A vote can only be made by a board member who is present” and “present” is defined as being on the phone or being in the room.

The point that Braden wanted on record, that he was against that vote, was already included in the minutes three paragraphs up (Braden joined the meeting by phone). Braden explained that he is fine with the proposed change and fine with having it be reflected as Berg explained.
 - b. Doane made the motion to approve the amended minutes of the May 23, 2019 Board meeting. Burr seconded the motion. Higgins abstained from the vote because he was not present and is a new board member. The rest of the board voted, the vote was unanimous and the motion passed.
3. Approval of the minutes June 27, 2019 meeting
 - a. Doane made the motion to approve the minutes of the June 27, 2019 meeting. Burr seconded the motion. Higgins abstained from the vote because he was not present and is a new board member. The rest of the board voted and the vote was unanimous and the motion passed.
4. Business
 - a. Consideration and action on proposed new Peaks Island schedule
 - a. Berg presented the Schedule Analysis Process and gave the history of the process over the past three years as well as staff’s recommendations.
 - b. Berg said staff recommends the KPFF proposed schedule with the suggested amendment to modify the break times and to have the effective date be at the beginning of the summer schedule. This will allow the school to have enough time to make any adjustments needed for the following school year to align with the Casco Bay Islands schedule. Berg stated that he has had feedback from the school and they are fine with this. At the September 2020 board meeting staff would come back with preliminary results and present them.
 - c. Berg explained that the next steps are now to take public comment and that each person will get to speak for 3 minutes followed by Board discussion.

- b. Flynn opened it up to public comment.
- a. **Randy Schaeffer**- Chair of the board of the Peaks Island Council. Stated he was against the new schedule.
 - b. **Lisa Penalver**- Peaks Island resident, Peaks Island Council member and a parent. Stated she was against the new schedule.
 - c. **Chuck Radis**- Peaks Island resident. Stated he was against the new schedule.
 - d. **Jason Matthew**- Inn on Peaks, introduced himself as the wedding guy who brings a lot of weddings to the island. Mathews explained that the proposed schedule does not accommodate him.
 - e. **Tom Bergh**, resident of Peaks Island. Stated he was against the new schedule.
 - f. **Susan Hanley**- resident on Peaks Island. Stated she was against the new schedule.
 - g. **Jean Hoffman**- Peaks Island resident. Stated she was against the new schedule.
 - h. **Caron Chess**- Stated she was against the new schedule.

Berg thanked everyone for the comments and reminded the board of a few things and stated a few corrections:

- There were two years of due diligence with 3 sets of public meeting as well as allowing public input through emails and other mechanisms.
- The consultant firm did consult with the school superintendent at the beginning of the process
- Changes that we are proposing to make were made based on public feedback
- For the school kids, currently the down bay school kids take the 2:45PM down bay service home. The plan is for the Peaks school kids who come in on the same buses to take the new proposed 2:45 PM service to Peaks home reducing the wait time for the kids.

President Flynn went around the table to get Directors comments:

- a. **Higgins**: Abstained from the conversation. He explained he has read through the past few meeting's minutes and read some of the public hearing comments passed on to him by Mary Ann Hayes. He appreciates hearing what the public had to say and now is interested to see what the rest of the Board has to say.
- b. **Burr**: Stated he got a tremendous amount of emails sent to him last night and he was up until 2 AM printing each one off. Stated he was opposed to the vote and opposed to the changes.
- c. **Doane**: Stated he was for the new schedule.
- d. **Overlock**: Stated he was against the new schedule.
- e. **Crowley**: Stated he was against the new schedule.
- f. **Murray**: Stated he would prefer that we at least get this stuff up online and hit a pause button for 30 days
- g. **Luedke**: "I have very little opportunity to interact with people from Peaks Island so I am going to do my best to abstain from voting on Peaks Island."
- h. **Wentworth**: Stated she was against the new schedule.
- i. **Braden**: Stated he was against the new schedule.
- j. **Johnston**: "I want to remind everyone that this was done because the board of directors asked for staff to evaluate the schedule and to improve on the schedule. I'm here to support the islands as a whole and I am going to vote no for the Peaks Island schedule."

Doane made a motion: “Move to accept the proposed Peaks Island schedules, as presented in the “Casco Bay Lines Schedule and Fleet Analysis” report by KPFF dated March 25, 2019, for a two-year pilot program effective the beginning of the 2020 summer schedule. Staff to present preliminary implementation results at the September 2020 Board meeting.”

And he proposed amendment number two with the motion.

“Move to amend the proposed Peaks Island Summer and Winter Sailing Schedules to eliminate the 6:45 PM (7:15 PM from Peaks) departure and replace it with a 7:30 PM (8:00 PM from Peaks) departure; and also eliminate the 8:45 PM (9:15 from Peaks), 9:45 PM (10:15 from Peaks), 10:45 PM (11:15 PM from Peaks) and 11:45 PM (12:15 AM from Peaks) departures from Portland and replace them with 8:30 PM (9:00 PM from Peaks), 9:30 PM (10:00 PM from Peaks), 10:30 PM (11:00 PM from Peaks) and 11:30 PM (12:00 PM from Peaks) departures.

Wentworth seconded the motion as amended.

The board voted on the motion as amended and the amendment failed

Abstained: Higgins, James Luedke

In favor: Doane

Not In favor: Burr, Overlock, Crowley, Murray, Wentworth, Braden, Johnston,

Flynn

Crowley made a motion to suspend all charters starting with the 2020 season until the schedule is resolved.

Overlock seconded the motion.

Since this motion is not allowed per the approved by-laws and standing rules the results of the vote are not valid and not part of the minutes.

- c. Consideration and action on proposed new Down Bay Islands schedule
 - a. **Berg** gave an introduction and explanation on the proposed changes to the Down Bay Islands schedule.
 - b. **Luedke** stated that there was a particular issue on Amendment #2 because Great Diamond Island has six Pre-k-5th grade students going from Great Diamond to Long Island. The parents would not be able to chaperone their children back from Long Island. The schedule doesn't allow this so the young children would have to ride the boat alone from Long to Great Diamond.

Flynn opened it up to public comment:

- a. **Little**- Resident of Cliff Island, thanked the board and asked that all board members shake their head clear and remember that Peaks Island issues are totally different from down the bay. “I am 100 percent fully supportive of the schedule changes as proposed by the consultants. I encourage the board to accept this for the down bay people, more service at less cost.”

- b. **Hoffman-** Peaks Island Resident, “I can’t speak to the down bay schedule but I very much appreciate the support of the down bay board members on the Peaks schedule. Listening it sounds like some of the same concerns exist for down bay. It is even harder for down bay citizens to get heard and their lives are much harder than Peaks Island residents. I echo as a citizen sympathetic to all the islands that things are really delicate especially for people who live on down bay islands and have kids.

President Flynn went around the table to get Directors comments:

- a. **Higgins-** No Comment
- b. **Burr-** Wanted to hear from the down bay board members first.
- c. **Overlock-** Stated he was against the new schedule
- d. **Crowley-** “I think Hank’s concern with being a whack a mole is legitimate and I don’t feel we can address the important concern on Great Diamond Island right now without really studying it for more than 10 minutes today. For that reason alone I would want to defer for 1 month to give management time to understand how that could possibly be taken care of and make this work for the school kids.”
- e. **Murray-** Supports a delay for 30 days to act on this.
- f. **Luedke-** “I would consider delaying it 30-60 days because I think the schedule is very close and we can make it work but it is not quite there yet.”
- g. **Wentworth-** Stated she may have concerns with the sequencing of Cliff and Chebeague islands and was in favor of tabling it for 1 month or 2 months.
- h. **Burr-** Agrees with tabling the schedule.
- i. **Flynn-** Asked that Polly Wentworth and James Luedke sit down with management since both have concerns with the proposed schedule.
- j. **Johnston-** “If we have the flexibility to put it out there for a little bit and make some modifications to make it sound but if you wanted to call the vote today then I would be supported of the proposed schedule as stands. If we do have the time then by all means let’s take time to make the schedule even better.”
- k. **Braden-** Stated he was in favor of a postponement
- l. **Luedke-** Proposed 60 days postponement.
- m. **Berg-** Explained 60 days is a considerable impact to schedules. Suggest 30 days.
- n. **Luedke-** Agreed that 30 days is ok.
- o. **Flynn-** Clarified that there were two small problems that needed to be addressed. 1. The Great Diamond Island Kids. 2. The Cliff and Chebeague sequencing. Feels we should postpone and let the executive board set the agenda of the October Board meeting.

Crowley made the motion to postpone for 1 month. **Wentworth** seconded the motion and the vote was unanimous to postpone the vote for the Down Bay Schedule until the October Board meeting.

President Flynn recognized **Chris Hoppin**, resident of Peaks Island, who asked about the progress on the new electronic ticketing system

Greven: “We have narrowed the field of vendors from 20 to 4. We have watched demos as an Electronic Ticketing Selection Committee. We have some final information gathering schedule for Friday. After Friday we are going to ask for price proposals from 3 of the 4 vendors I anticipate that there will be a

negotiation stage with 1 or 2 vendors in the month of October and we are still anticipated to go live and launch this in the spring. “

Berg: Made the announcement that Bruce Woodman, Casco Bay Lines Maintenance Manager has announced his retirement. Bruce has been here 9 years and he has done a lot of great stuff. He has been here at all hours of the evening to make sure the boats are going back and forth. Casco Bay Lines is actively searching for a replacement.

Johnston made the motion to adjourn. **Crowley** seconded the motion. The meeting was adjourned at 9:43 AM.

- d. Board to sign election warrant for November election
 - a. This was done at the beginning of the meeting
- 5. Workshop: None conducted
- 6. Treasurer's Report: No report due to adjournment
- 7. General Information Reports:
 - a. Committee Reports: No report due to adjournment
 - b. Project updates: No report due to adjournment
 - c. Wharf and MDOT Reports: No report due to adjournment
- 7. General Announcements
 - a. Establish next meeting dates:
 - i. Executive Committee: Thursday, October 3 at 7:45 AM
 - ii. Finance Committee: Wednesday, October 23 at 7:45 AM
 - iii. Board of Directors: Thursday, October 24 at 7:45 AM
 - iv. Operations Committee: Thursday, October 17 at 7:45 AM (TBD)
 - v. Sales & Marketing Committee: No meeting planned
 - vi. Personnel Committee: No meeting planned
 - vii. Government Relations Committee: No meeting planned
 - viii. Pension Committee: No meeting planned
- 8. Correspondence: None
- 9. Workshop: No workshop.
- 10. Public Comment:

Respectfully submitted by: _____
Robin Clark, Clerk