

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
October 24, 2019**

Directors Present: Crowley, Clark, Higgins, Wentworth, Luedke, Overlock, Doane, Burr, Flynn, Braden (by phone), Murray (arrived @7:48AM) and Johnston (joined by phone @ 7:50AM)

Directors Absent:

Public Present: M. Greene, L. LaMontage, N. Connolly, A. Webber, K. Roberts, D. Roberts, E. Carrol, C. Hoppin, L. Panalver, J. Hoffman, J. Lavanhere

Staff Present: Berg, Pottle, Greven, Gildart, Harris

1. Call to Order: The Board meeting was called to order at 7:45 AM by Vice-President Doane (in place of President Flynn due to illness) and he noted the meeting was being recorded.
2. Approval of the minutes September 26, 2019 meeting: Crowley made the motion to approve the minutes of the September 26, 2019 Board meeting. Burr seconded the motion. The Board voted, the vote was unanimous and the motion passed.
3. Business
 - a. Selection of Nominating Committee to bring forth a slate of Officers at the November 21, 2019 Board meeting
 - i. Berg explained the process. Ballots were collected and tabulated. There was a tie between Crowley and Johnston. The Board voted for a tie breaker. The ballots were collected and tabulated. It was reported later in the meeting that based on the votes the nominating committee will include Doane, Braden and Crowley.
 - b. Consideration and action on FY 2020 Operating Budget
 - i. Overlock reviewed the FY 2020 Operating Budget. Discussion followed. Overlock made the motion to approve FY 2020 Operating Budget. Murray seconded the motion. The Board voted, the vote was unanimous and the motion passed.
 - c. Consideration and action on FY 2020 Long Range Capital Plan
 - i. Berg reviewed the FY 2020 Long Range Capital Plan. Discussion followed. Murray made the motion to approve FY 2020 Long Range Capital Plan. Overlock seconded the motion. The Board then voted, the vote was unanimous and the motion passed.
 - d. Consideration and action on proposed new Down Bay Islands schedule
 - i. Berg gave a presentation explaining:
 1. The main motion is to accept the KPFF proposed schedules as presented in the final report
 2. There were 3 potential amendments as a result of public feedback
 3. At the September Board meeting the vote was postponed until the October Board meeting and staff was asked to look at two concerns: Sequencing of Chebeague and Cliff stops and Amendment # 2 in consideration of Great Diamond kids attending school on Long Island
 4. There will first be a motion with a second for the main motion, open it up to public comment, then open it up to Board comment. Then move on and get to the vote later on because the three potential amendments will be addressed first. Berg will give a short description of each potential amendments before each one then see if there is a motion for each amendment. If there is no motion then the Board will move on to the next amendment. If there is a motion for an amendment with a second then it will be opened up to public comment and then to Board comment followed by a Board vote for that amendment.

Doane opened it up to the Board to see if there is a motion to “Move to accept the proposed Down Bay Islands schedules as presented in the “Casco Bay Lines Schedule and Fleet Analysis” report by KPFF dated March 25, 2019, for a two-year pilot program effective January 2020. Staff to present preliminary implementation results at the September 2020 Board meeting including an analysis of outstanding public requests for changes to Down Bay schedule.”

Crowley made the motion but did not include the “for a two-year pilot program”. Johnston seconded the motion.

The motion was then opened up to public comment. There was no public comment.

Board comment:

Overlock: Explained that he agrees with Dave’s adjustment. He understands that essentially what the two-year pilot program means is for two years no changes can be made to the schedule.

Berg: Clarified, there can be a change made anytime. The purpose of it would be if the new schedule was going great and there were no reason to come back to the Board. The two-year pilot program would force this discussion to come back to the Board.

Discussion followed. Vote to be taken after any amendments are considered.

Potential Amendment #1

- a. Berg explained that public comments suggested that Long Island users believe that Outbound stops at LD, GD and DC, which require about 20 extra minutes, make arrival at Long Island too late during the summer schedule. LO arrival on existing 5:45 PM service is 6:15 PM +/- . LO arrival on proposed 5:45 PM service is 6:35 PM +/- (20 minutes later). Elimination of the outbound stops at LDI and GDI on 5:45 PM service and the addition of the outbound stops at LDI and GDI prior to proceeding to Cliff on 6:15 PM service would help this problem but there were tradeoffs.
- b. Overlock moved to amend the proposed Summer Down Bay Islands Sailing Schedule to eliminate outbound stops at Little Diamond and Great Diamond on the 5:45 PM departure from Portland and include additional outbound stops at Little and Great Diamond on the 6:15 PM departure from Portland and adjust island departure times accordingly. Murray seconded the motion.

Public Comments:

Anne Webber- Year round resident of Great Diamond Island for 25 years. Not in favor of this amendment.

Even Carroll- relatively new resident of Great Diamond Island. Not in favor of this amendment.

Nancy Connolly- Year round resident of Great Diamond Island. Had a few comments. Mentioned this was a zero sub balance amendment, making winners and losers. This should be a solution for all islanders.

Board Comments:

Johnston: Explained that he had a number of comments from Little Diamond Islanders that were opposed to the amendment and would prefer to stick to the recommended new schedule which would keep the 5:45 PM.

James Luedke: Stated he had a few comments on this amendment. The first one was that a change to the summer schedule from 5:45 PM to 6:15 PM 30 days before the Board votes on it makes it very difficult for him to communicate with his summer constituents that there is a change proposed. Additionally he feels this will negatively impact a lot of people on Great Diamond Island who currently rely on the 5:45 PM ferry for commuting. Also feels that this amendment puts Long Island in a bad position..

Crowley: The amendment does not work for Cliff Island. Explained that it doesn’t seem like 20 minutes is a big deal but when you get home at 7:20 PM instead of 7:00 PM it *is* a big deal. Stated he will not be supporting that.

The Board then took a vote on Amendment #1: The vote the vote was unanimous and the motion failed.

Potential Amendment #2

- a. Berg explained that the KPFF schedule for Down Bay in the winter has a 3:00 PM and 5:45 PM outbound departure from Portland. During the public meetings Cliff Island residents expressed the desire to arrive at home sooner than the 5:45 PM Portland departure but later than the 3:00 PM Portland departure. The initial draft alternative schedule had a trip in between the 3 and 5:45, but the current KPFF schedule does not because of an accommodation made to facilitate the transport of elementary students back and forth between Long and GDI, demonstrating the challenging of making any changes to the Down Bay schedule.

- b. The unintended consequence of this amendment is that the Great Diamond Island parents would not have ability to pick up their kids at the end of a school day on Long island that they do now and it would create an hour wait for them.
- c. Berg explained the options that were consider included an earlier 4:15PM Ferry but that presented another set of challenges.

Doane: Opened the table to see if any Director wanted to make a motion. There was no motion made.

Potential Amendment #3

- a. Berg explained that during the public meetings Cliff Islanders identified the need for a late evening departure from Portland on Fridays during the Winter Schedule.
- b. Luedke made the motion to “Extend the Shoulder Season 9:15 PM Friday Schedule into the Winter Sailing Schedule. This would add Chebeague & Cliff to the 9:15 PM Portland departure on Friday nights during the Winter Schedule.” Wentworth seconded the motion.

Public comments: No Public Comment

Board Comments:

Crowley: Stated he feels it is crucial for Cliff Island to have a later boat than 5:45 PM. Feels it is crucial for Cliff to have a boat later than 5:45 PM every night of the week. Doesn't think Cliff Island should be less sustainable than any other island in the bay. He supports this amendment but feels we can do better.

Luedke: This is a no brainer amendment because it doesn't add a huge cost and doesn't take away anyone else's service.

The Board took a vote, the vote was unanimous and the motion passed.

Vote of main motion as amended:

Berg explained that the Board will go back to the main motion which has one amendment added to it. The amendment being the one that was just voted on: “Extend the Shoulder Season 9:15 PM Friday Schedule into the Winter Sailing Schedule. This would add Chebeague & Cliff to the 9:15 PM Portland departure on Friday nights during the Winter Schedule.”

Berg explained that now the Board will vote on it because there has been public and Board comment on the main motion and on the amendment.

Crowley- “The schedule with this one amendment does not serve Cliff Island to the needs that need to be. We can do better, we should do better and we shouldn't push through this. I feel we should wait until we do better.” “We are trying to attract families to the island who it is going to make a deal too. It could mean the survivability of our island if we do not have the same amount of availability that the rest of the islands have. It can't wait another year. “

Luedke- There is one critical issue to the schedule that was not discussed. The 2:45 PM boat change to 3:00 PM will cause the 3 PM boat getting to Long Island after school gets out. So there is a 15 minute gap now from when school gets out and when kids can be picked up by the 3 PM boat. Not opposed to the entire KPFF schedule. He specifically has a problem with the 3 PM departure time. Doesn't feel it is appropriate to ask the school of Long Island to watch kids for an additional 15 minutes every day after school

Discussion followed.

Overlock: Proposed an amendment that the down bay islanders whether it is Board members or whoever, collectively meet to determine what an acceptable schedule to propose to management is. Ninety day delay. Luedke seconded.

Berg: explained if the Board wants to go forward with Overlock's amendment it would push back the effective date.

Crowley- feels we are getting really close and it is appropriate to delay another spell to get this right. He supports the motion to delay for 60-90 days.

Discussion followed.

Public Comment: (was reopened)

Tracy- Stated he does not understand why the Board would vote to postpone the vote to agree to disagree.

Lisa Penalver- Resident of Peaks Island- Clarified and restated what she felt has been done in the meeting.

Evan Carroll- In favor of moving forward with the proposed schedule. Feels it should be locked in now and make changes going forward.

Mark Greene- Resident of Long Island, representing the Long Island School Committee and Long Island Civic Association. Stated the schedule is not perfect but feels that they are supportive in moving forward with this schedule at this time.

Discussion followed regarding what the amendment stating 90 day delay really means.

Overlock clarified: That is not the amendment. The amendment is for the entire motion be tabled for 90 days. 90 day delay.

Discussion followed.

Overlock clarified- The motion is delayed for 90 days and that the down bay islands be authorized to form a collective committee to evaluate and come up with a valuable and reasonable schedule that they can live with.

Flynn- Suggested that we make this the focus of the Operations Committee meeting.

Discussion followed.

Berg- This would be assigned to the operations committee and we would make the down bay Board members aware of when the Operations Committee is and what time.

Johnston- Strongly recommend we discuss those two items in the Operations Committee meeting. Motion should stand and vote on the proposed new schedule and isolate those two items that there are issues with. Stated he would vote against Overlocks motion.

The Board voted on Overlock's amendment to delay for 90 days period and get a committee of down bay people to come up with a mutual agreement schedule. The vote was 9 to 2 (Overlock, Crowley) against the motion, the motion failed.

Luedke made an motion for an amendment to move forward with the KPFF schedule as is with an up to 90 day delay for implementation of schedule so it will not go in to effect January 1 it will go in to effect possibly in March 1. In that time we come to the Operations Committee meeting to discuss the issues and see if we can come to a conclusion.

Wentworth seconded the amendment.

Berg explained that the issue with that is business and Casco Bay Lines don't know when to schedule events. He thought the plan was to vote the KPFF baseline effective January so business can start their planning and let customers know ahead of time.

Discussion followed concerning the issues with implementing the schedule in March versus January.

Luedke stated he was happy with Hank's suggestion.

Luedke withdrew his motion for the amendment he made. Wentworth withdrew her second..

Luedke made a new motion that the motion on the table be amended that CBITD move forward with the KPFF schedule with the one approved amendment. There will be a period of up to 90 days where we try to resolve the concerns with the 5:45 PM and the 3 PM and look at adding a 9:15 PM daily to Cliff in the shoulder and winter schedules. Wentworth seconded the motion.

Discussion followed.

The Board took a vote on the proposed amendment. The vote was unanimous and the amendment passed.

The Board voted on the Main motion with the proposed two amendments. The vote was 10 for and 1 against (Crowley) and the amended motion passed.

- a. Workshop: Discussion regarding Priority Boarding
 - i. Berg explained earlier in the meeting that the sponsor to revisit islander priority Boarding was not able to be at the meeting. Due to there being multiple items on this month's meeting agenda it was agreed upon by the chair and Braden to move the priority Boarding discussion to the November Board meeting when there are less items on the agenda.
- b. Treasurer's Report
 - Overlock gave a financial overview over the past 10 years. Discussion followed.
- c. General Information Reports
- a. Committee Reports: There were no updates given due to time
- b. Staff Reports: There were no updates given due to time
- c. Wharf and MDOT Reports
 - i. Robin Clark explained that at the Peaks Island Council meeting last night there were two things that were brought up.
 - 1. Adding a generator to the Peaks Island Landing so Peaks Islanders do not have to be without car service when the power goes out.
 - 2. Proposal to repair the transfer bridge be delayed one year to coincide with the Machigone dry dock schedule
 - ii. Pottle and Higgins explained what was going on with these two concerns. Discussion followed.
- d. Projects update: There were no updates given due to time
- d. General Announcements
- a. Establish next meeting dates:
 - i. Executive Committee: Thursday, November 7 at 7:45 AM
 - ii. Finance Committee: Wednesday, **November 20** at 7:45 AM (TBD)
 - iii. Board of Directors: Thursday, **November 21** at 7:45 AM
 - iv. Operations Committee: TBD
 - v. Sales & Marketing Committee: No meeting planned
 - vi. Personnel Committee: No meeting planned
 - vii. Government Relations Committee: No meeting planned
 - viii. Pension Committee: No meeting planned
- b. Correspondence
- e. Public Comment (9:05AM): There were no comments due to the time
- f. Adjournment (9:15 AM): Doane stated when November meeting dates are. Explained the Board meeting will be 1 week early this year due to Thanksgiving.
- a. Murray made the motion to adjourn. Overlock Seconded the motion, the meeting adjourned at 9:24 AM.

Respectfully submitted by: _____
Robin Clark, Clerk