

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE
SPECIAL BOARD OF DIRECTORS MEETING OF
March 19, 2020
Phone in only due to COVID-19**

Directors Present: Braden
Directors on Phone: Cohen, Clark, Overlock, Johnston, Crowley, Wentworth, Luedke, Flynn, Doane, Higgins, Murray
Directors Absent:
Public Present:
Staff Present: Berg, Greven, Mavodones, Gildart

1. Call to Order:

The Board meeting was called to order at 7:45 AM by President Flynn, and he noted that the meeting was being recorded. President Flynn asked Berg to take a roll call and then handed the meeting over to him. Berg took a roll call to ensure a quorum, which there was, and asked the remaining Directors to identify themselves as they joined the call

2. Berg went over meeting norms for this phone in meeting

3. Berg reviewed two key points in the proposed resolution

- a. *One is the District needs to be able to be agile and respond quickly to the ever changing situation and having decision by the Board or Committee will take too long*
- b. *Two the resolution has an exit clause which will occur at the next Board meeting. This means that at the next Board meeting, which includes a special meeting called in accordance with the by-laws, the delegation of authority is automatically rescinded but of course can be reinstated if desired.*

4. Berg reviewed process for this phone in meeting

- a. *Public feedback has been shared with the Board last night*
- b. *Staff will review the background for the business item including what we have done to date and our thoughts on two scenarios for schedule reduction*
- c. *This is arguably one of the most trying times for the District and everyone will want to talk about a thousand what it scenarios and have their own ideas. Because it is difficult to manage a conference call meeting after staff review each Director will be asked for their comments and questions on the resolution. I ask that you refrain from talking until then. The standing rules allow five minutes but we will be flexible unless we run at risk of losing people.*
- d. *After the Board comment period a roll call vote will take place. Berg reminded everyone that the vote is on the delegation of authority.*

5. Berg reviewed the current situation and what CBL has done and is currently doing

6. Berg reiterated the District's priority is providing service continuity as long as possible while providing the safest environment possible for all employees and islanders

7. Berg and Mavodones reviewed the first two schedule reduction scenarios in CBL's continuity plan

8. Business

- a. *Wentworth moved to delegate temporary authority to the General Manager and the President of the Board to manage operations during the coronavirus pandemic to protect the health and safety of the District's employees, riders, and islanders, and to continue to maintain service to and from the islands as much as possible. Doane seconded.*
- b. *Discussion followed; Berg asked each Director, one at a time, if they wanted to comment or had questions*
 - i. *Braden shared his thoughts and made a motion to make an amendment requiring staff to provide prompt written notice to the Board with an explanation of any change and requiring a special executive committee meeting weekly every Thursday morning at 7:45AM to monitor changes if a quorum can be reached until the Board rescinds the temporary authority. Wentworth seconded.*

ii. *Clark, Cohen, Crowley, Doane, Higgins, Johnston, Luedke, Murray, Overlock, Wentworth and Flynn shared their thoughts*

c. *Murray dropped off the call*

d. *Berg took a roll call vote on the proposed amendment: 11 Yeas, 0 Nays; Amendment passed.*

e. *Berg took a roll call vote on the amended motion: 11 Yeas, 0 Nays; Amended motion passed.*

9. **Adjournment**

a. *Braden moved to adjourn the meeting, Crowley seconded. Berg took a roll call vote on the amended motion: 11 Yeas, 0 Nays; Amended motion passed.*

Respectfully submitted by:
Robin Clark, Clerk

