

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
February 27, 2020**

Directors Present: Cohen, Overlock, Johnston, Crowley, Murray
Directors on Phone: Wentworth, Luedke, Flynn, Doane, Higgins (left call at 8:01, returned at 8:39)
Directors Absent: Clark, Braden
Public Present: L. Penalver, C. Chess
Staff Present: Berg, Greven, Pottle, Mavodones, Gildart, Pelletier

1. Call to Order:
*The Board meeting was called to order at 7:47 AM by Vice President Johnston, and he noted that the meeting was being recorded.
Berg introduced and welcomed Lex Pelletier who was recently hired for the Administrative Assistant position.*
2. Approve the minutes of the January 23, 2020 Board of Directors meeting
Crowley moved to approve the minutes of the January 23, 2020 meeting, Cohen seconded. The vote was unanimous, and the motion passed.
3. Business
 - a. Adoption of Federal Transit Administration's (FTA) FFY2020 Certifications and Assurances (if ready)
Johnston noted since the FTA has not released the C&As yet this business item will be postponed
4. Workshop - Board responsibility and FOAA (Freedom of Access Act) refresher with Melissa Hewey
Hewey handed out a presentation on Casco Bay Lines Board Training and reviewed the contents. Hewey answered questions from the Board and the public
5. Treasurer's Report
Overlock reviewed the January 2020 financials. No discussion followed.
6. General Information Reports
 - a. Staff Reports
Berg reported on his trip to DC and the PVA annual conference
 - b. Projects update
Pottle gave a brief update on the vessel and terminal renovation projects. He reminded everybody about the public meeting on Peaks Island regarding the new vessel on March 7.
 - c. Committee Reports
There were no committee meetings in February 2020
 - d. Wharf and MDOT Reports
No report was available
7. General Announcements
 - a. Establish next meeting dates:
 - i. Executive Committee: Thursday, March 5 at 7:45 AM
 - ii. Operations Committee: Thursday, March 5 (following Exec mtg) & 19 at 7:45 AM
 - iii. Board of Directors: Thursday, March 26 at 7:45 AM
 - iv. Finance Committee: No meeting planned
 - v. Sales & Marketing Committee: No meeting planned
 - vi. Personnel Committee: No meeting planned
 - vii. Government Relations Committee: No meeting planned
 - viii. Pension Committee: No meeting planned
8. Public Comment
*Penalver spoke in favor of the hybrid propulsion and expressed concern about cost and size of the new Peaks vessel.
Chess spoke in favor of the hybrid propulsion and expressed concern about cost and size of the new Peaks vessel.*
9. Adjournment
Cohen moved to adjourn the meeting at 9:05, Wentworth seconded. The vote was unanimous, and the motion passed.

Respectfully submitted by:
Robin Clark, Clerk

