

Casco Bay Island Transit District
Board of Directors Meeting Agenda*
Thursday, November 18, 2021 at 8:00 AM

Due to the COVID-19 Pandemic this will be a *Video Conference* meeting.
 The public is invited to participate.
 Video Conference Link and Call-in number are available at:
<https://www.cascobaylines.com/about-us/board/>

1. Call to Order
2. Approval of the October 28, 2021 meeting minutes
3. Business
 - Explanation of the annual election process*
 - a. Accept Clerk’s certification of the election results
 - b. Qualification of newly elected Directors (swearing in)
Explanation of the selection and election of Board Officers
 - c. Nomination of new Board Officers
 - d. Election and qualification of newly elected Board Officers (swearing in)
4. Workshop
5. Treasurer’s Report
6. General Information Reports
 - a. Committee Reports
 - b. Staff Reports
 - c. Wharf and MDOT Reports
7. General Announcements
 - a. Establish next meeting dates (all meetings at 8:00AM unless indicated otherwise):

i. Executive Committee:	Thursday, December 2
ii. Board of Directors:	Thursday, December 16
iii. Operations Committee:	TBD
iv. Finance Committee:	TBD
v. Sales & Marketing Committee:	No meeting planned
vi. Personnel Committee:	No meeting planned
vii. Government Relations Committee:	No meeting planned
viii. Pension Committee:	No meeting planned
8. Public Comment
9. Adjournment

Notes: *Agenda items may be taken out of order
 Public comment is limited to 3 minutes per person

Agenda Item 2

Approval of the minutes of the previous Board of Directors' meeting

**CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
October 28, 2021
Video/Phone in only due to COVID-19**

Directors on Conference: Doane, Clark, Cohen, Luedke, Overlock, Pizey, Wentworth, Anderson, Murray (late)
Directors absent: Braden, Crowley, Higgins
Staff on Conference: Greven, C. Gildart, Berg, Pottle, Mavodones, Bishop
Public on Conference: F. Somers, J. Hoffman, L. Heineman, C. Hoppins, C. Radis, C. Jenkins, J. Davis

1. Call to Order:

- A. *The Board meeting was called to order at 8:09 AM by Vice-President Doane*
- B. *Vice President Doane asked Berg to do a roll call of who was attending the meeting, which he did.*

2. Approve the minutes of the September 24, 2021 Board of Directors meeting

- A. *Vice President Doane asked if there was a motion to approve the minutes.*
- B. *Anderson moved to approve the minutes; Cohen seconded.*
- C. *Vice President Doane opened the floor for Board comments and there were none.*
- D. *Vice President Doane called for a roll call vote.*
- E. *Berg did a roll call vote. The motion passed unanimously (8-0, Murray had not joined yet)*

3. Business

- A. Consideration and action on an amendment to CBITD's Remote Participation Policy for CBITD Board Meetings
 - i. *Vice President Doane asked Berg to give an introduction and explanation of the policy, which he did.*
 - ii. *Vice President Doane asked if there was a motion on the table*
 - iii. *Wentworth moved to approve the Amendment to the Policy as presented; Anderson seconded*
 - iv. *Vice President Doane opened the floor for public comments*
 - 1. *Hoffman suggested there should be certain technical requirements of those who participate remotely*
 - 2. *Hoppin suggested using ZOOM instead of Webex*
 - v. *Vice President Doane opened the floor for Director comments*
 - 1. *Anderson spoke in favor and noted there was a typo in the title*
 - 2. *Wentworth spoke in favor*
 - 3. *Clark spoke about technology issues*
 - 4. *Crowley aske clarifying questions*
 - 5. *Luedke asked about the consequence of not having a policy and Berg shared that is is required by law and if we didn't have a policy it might put at risk any actions taken by the Board during a virtual meeting.*
 - vi. *Vice President Doane called for a roll call vote.*
 - vii. *Berg did a roll call vote. The motion passed unanimously (8-0, Murray had not joined yet)*
- B. Selection of Nominating Committee to bring forth a recommendation for a slate of Officers at the November 18, 2021 Board meeting
 - i. *Vice President Doane asked Berg to give an introduction and explanation of this business item, which he did.*
 - ii. *It was noted there was no vote on this item; only a selection of 3 Directors for the nominating Committee which will be done by a secret poll.*
 - iii. *Vice President Doane opened the floor for Public comments*
 - 1. *Hoffman shared her concern about the creation of this committee before the election. Berg explained that the Committee would meet after the election and that the committee only provides a recommended slate of officers. Other nominations can be made at the November Board meeting.*
 - iv. *Vice President Doane opened the floor for Director comments*
 - 1. *Clark asked clarifying questions*
 - 2. *Cohen asked clarifying questions*

- v. *A secret poll was conducted remotely, and the 3 Directors selected for the Nominating Committee were:*

- 1. *Anderson, Wentworth, Luedke*

C. Consideration and action on FY 2022 Operating Budget

- i. *Treasurer Overlock gave a summary of the Finance Committee discussion and reported that the Finance Committee recommends the Board approve the proposed operating budget*
- ii. *Greven gave an overview of the proposed budget*
- iii. *Vice President Doane asked if there was a motion on the table*
 - 1. *Luedke moved to approve the budget as presented; Wentworth seconded*
- iv. *Vice President Doane opened the floor for public comments*
 - 1. *Hoffman thought there should be more Board discussion on the budget*
 - 2. *Hoppin would like to see a pricing review for vehicle reservations and electronic ticketing*
- v. *Vice President Doane opened the floor for Director comments*
 - 1. *Cohen shared her thoughts and spoke against the budget*
 - 2. *Clark asked a clarifying question about committee process*
 - 3. *Anderson shared his thoughts about the budget and the current process. He also shared his thoughts about future considerations to the process and suggested the Finance Committee take them up at a future meeting.*
 - 4. *James asked about ridership and suggested a price increase be considered in the future. He also asked a clarifying question about funding.*
 - 5. *Cohen shared her thoughts*
 - 6. *Wentworth thought the Finance Committee should have a strategy discussion*
 - 7. *Overlock shared his thoughts about grant funding and the role of the finance committee*
- vi. *Vice President Doane called for a roll call vote.*
- vii. *Berg did a roll call vote. The motion passed (8-1, Cohen voted against)*

D. Consideration and action on FY 2022 Long Range Capital Plan

- i. *Treasurer Overlock gave a summary of the Finance Committee discussion and reported that the Finance Committee recommends the Board approve the proposed capital plan*
- ii. *Greven gave an overview of the proposed plan*
- iii. *Vice President Doane asked if there was a motion on the table*
 - 1. *Anderson moved to approve the budget as presented; Luedke seconded*
- iv. *Vice President Doane opened the floor for public comments*
 - 1. *Hoffman requested an update of the new Peaks Island vessel funding status*
- v. *Vice President Doane opened the floor for Director comments*
 - 1. *Clark asked some clarifying questions*
 - 2. *Vice President Doane asked Berg to move his update on the funding search for the short fall on the new Peaks Island vessel from the report section to now because there were several questions about it.*
 - 3. *Berg gave an updated status which included a commitment from MaineDOT for \$2M; a PACTS Policy Committee vote later this morning for another \$2M, reprogramming of \$2M of existing PM funds*
 - 4. *Luedke asked about grant funding expiration*
 - 5. *Cohen shared her thoughts about the Machigonne construction*
 - 6. *Clark asked more clarifying questions*
- vi. *Vice President Doane called for a roll call vote.*
- vii. *Berg did a roll call vote. The motion passed (8-1, Cohen voted against)*

4. Workshops

- A. *There were no workshops.*

5. Treasurer's Report

- A. *Treasurer Overlock gave a report on the August Financials*
 - a) *Cohen asked clarifying questions*
 - b) *Clark asked clarifying questions*

6. General Information Reports

A. Committee Reports

- a) *Operations Committee: There was no operations meeting in October*

b) *Finance Committee: Treasurer Overlock reported there was a finance committee meeting which reviewed the proposed budget and long range capital plan*

B. Staff Reports

a) *Berg gave an update on funding status and opportunities*

b) *Pottle gave an update on wharf work by MaineDOT, the terminal renovation and the new Peaks Island vessel*

7. General Announcements

A. Establish next meeting dates: (all meetings at 8:00 AM unless indicated otherwise)

- i. Executive Committee: Thursday, November 4
- ii. Board of Directors: Thursday, November 18
- iii. Operations Committee: TBD
- iv. Finance Committee: TBD
- v. Sales & Marketing Committee: No meeting planned
- vi. Personnel Committee: No meeting planned
- vii. Government Relations Committee: No meeting planned
- viii. Pension Committee: No meeting planned

8. Public Comment

A. *Vice President Doane stated that since the meeting was running so late he would consider a motion for adjournment at this point.*

9. Adjournment

A. *Wentworth moved to adjourn the meeting, Overlock seconded.*

B. *The motion passed unanimously (8-0, Murray left the meeting early) and the meeting was adjourned*

Respectfully submitted by: _____
Robin Clark, Clerk

Agenda Item 3a

Acceptance of CBITD's Clerk's certification of the election results

AGENDA ITEM 3a-2

AGENDA ITEM 3a: Accept Clerk's Certification of the November 2, 2021 Election Results

MOTION before the Board:

I move that the Board adopt the attached tabulation of the 2021 CBITD Director's Election, which comes directly from the Official Return of Votes and Certified by CBITD Clerk

**Tabulation by Precinct
2021 CBITD Directors Election - Official**

OFFICES AND CANDIDATES	LONG	CHEB	PORTLAND (PEAKS, CL, GD, LD)	TOTAL
Director Representing Peaks Island				
Daniel Doane	21	44	148	213
Jean Hoffman	36	66	428	530
Declared Write-in:				
BLANKS (include undeclared write-ins)			42	
Director Representing Long Island				
Joseph Donovan	119	143	367	629
Declared Write-in:				
BLANKS (include undeclared write-ins)			251	
Director Representing Chebeague Island				
Polly Wentworth	78	211	387	676
Declared Write-in:				
BLANKS (include undeclared write-ins)			231	
Director Representing Islands at Large				
Robin Clark	2	24	81	107
Leah Doughty	126	124	53	303
Chuck Radis	1	19	420	440
Jeremy Sherman	0	2	40	42
Declared Write-in:				
BLANKS (include undeclared write-ins)			24	

I hereby certify CBITD Election Results:

Robin Clark
CBITD Clerk

11-15-21
Date

BOARD MEMBER LIST & TERMS – As of November 2021

Twain Braden	Peaks Island	Term Expires: 2022
Sharoan Cohen	Islands at Large	Term Expires: 2022
Dave Crowley	Cliff Island	Term Expires: 2022
Steve Anderson	Peaks Island	Term Expires: 2023
Max Pizey	Little Diamond Island	Term Expires: 2023
James Luedke	Great Diamond Island	Term Expires: 2023
Chuck Radis	Islands at Large	Term Expires: 2024
Jean Hoffman	Peaks Island	Term Expires: 2024
Joe Donovan	Long Island	Term Expires: 2024
Polly Wentworth	Chebeague Island	Term Expires: 2024
Mark Higgins	MDOT	Appointed
Mike Murray	City of Portland	Appointed

Agenda Item 3b

Oath of Office for newly elected Directors

AGENDA ITEM 3b

CASCO BAY ISLAND TRANSIT DISTRICT

OATH OF OFFICE

DATED: November 18, 2021

Oath of Office: Newly Elected Director(s)

As an officer of the Casco Bay Island Transit District Board of Directors, it is at this time my duty to ask the newly elected Directors to pledge: “Will you be ever mindful of the public responsibility of your elective office, and to do your best for the operation of this ferry boat agency that serves the people of Casco Bay?”

If you so agree, signify by saying, “I will”

Administered by:

Assistant Board Clerk

Date

Jean Hoffman, Peaks Island Representative

Joe Donovan, Long Island Representative

Polly Wentworth, Chebeague Island Representative

Chuck Radis, Islands at Large Representative

Agenda Item 3c

Nomination of new Board Officers

Agenda 3c

2021 CBITD Nominating Committee Nominations

11/8/2021

CBITD Offices	Nominating Committee Officer Nominations
President*	Twain Braden
1st Vice President*	Polly Wentworth
2nd Vice President*	Dave Crowley
Treasurer*	Jean Hoffman
Clerk	James Luedke
Assitant Clerk	Steve Anderson

* Member of Executive Committee

Agenda Item 3d

Election and oath of office for newly elected Board Officers

AGENDA ITEM 3d-2

CASCO BAY ISLAND TRANSIT DISTRICT

**OATH OF OFFICE
NEWLY ELECTED BOARD OFFICERS
NOVEMBER 18, 2021**

Oath of Office: Newly Elected Board Officers of the CBITD Board of Directors

As the Clerk of the Casco Bay Island Transit District, it is at this time my duty to ask the newly elected Board Officers of the CBITD Board of Directors to “pledge to be ever mindful of the public responsibility of their elective office, and to do their best for the operation of this ferry boat agency that serves the people of Casco Bay”.

If you so agree signify by saying, “I will”.

Administered by:

CBITD Board Assistant Clerk

Date

President	XXXX
1st Vice President	XXXX
2nd Vice President	XXXX
Treasurer	XXXX
Clerk	XXXX
Assistant Clerk	XXXX

CBITD SEAL

Agenda Item 5

Treasurer's Report

**CBITD Revenues and Expenses
Summary**

	FY2021 BUDGET	SEPTEMBER				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	FY20
REVENUES											
SCH SERVICE	\$2,184,912	\$ 258,590	\$ 610,118	\$ 351,528	135.9%	\$ 2,184,912	\$ 5,105,537	\$ 2,920,625	133.7%	\$ 3,197,553	59.7%
GR SALES	\$261,440	\$ 36,479	\$ 69,494	\$ 33,015	90.5%	\$ 261,440	\$ 168,116	\$ (93,324)	-35.7%	\$ 143,712	17.0%
MISC	\$38,543	\$ 3,125	\$ 642	\$ (2,483)	-79.5%	\$ 38,543	\$ 147,130	\$ 108,587	281.7%	\$ 37,530	292.0%
TOTAL REVENUES	\$2,484,895	\$ 298,194	\$ 680,254	\$ 382,060	128.1%	\$ 2,484,895	\$ 5,420,783	\$ 2,935,888	118.1%	\$ 3,378,795	60.4%
EXPENSES											
PERSONNEL	\$4,495,833	\$ 404,893	\$ 477,761	\$ (72,868)	-18.0%	\$ 4,495,833	\$ 5,464,927	\$ (969,094)	-21.6%	\$ 4,208,901	-29.8%
VESSELS	\$2,258,266	\$ 112,984	\$ 116,207	\$ (3,223)	-2.9%	\$ 2,258,266	\$ 2,321,340	\$ (63,074)	-2.8%	\$ 1,702,873	-36.3%
OPERATIONS	\$675,415	\$ 51,533	\$ 100,751	\$ (49,218)	-95.5%	\$ 675,415	\$ 1,001,839	\$ (326,424)	-48.3%	\$ 592,347	-69.1%
TERMINAL	\$345,398	\$ 29,834	\$ 42,314	\$ (12,480)	-41.8%	\$ 345,398	\$ 400,218	\$ (54,820)	-15.9%	\$ 340,257	-17.6%
SALES	\$172,665	\$ 16,157	\$ 14,503	\$ 1,654	10.2%	\$ 172,665	\$ 94,658	\$ 78,007	45.2%	\$ 118,580	20.2%
DEBT SERVICE	\$0	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PROVISION FOR DEF RED	\$0	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
TOTAL EXPENSES	\$7,947,577	\$ 615,401	\$ 751,536	\$ (136,135)	-22.1%	\$ 7,947,577	\$ 9,282,982	\$ (1,335,405)	-16.8%	\$ 6,962,958	-33.3%
OPERATING SURPLUS/LOSS	-\$5,462,682	\$ (317,207)	\$ (71,282)	\$ 245,925	77.5%	\$ (5,462,682)	\$ (3,862,199)	\$ 1,600,483	29.3%	\$ (3,584,163)	-7.8%
OP GRANT REVENUES											
FTA PM REVENUE	\$1,711,872	\$ 71,373	\$ -	\$ (71,373)	-100.0%	\$ 1,711,872	\$ -	\$ (1,711,872)	-100.0%	\$ 444,142	-100.0%
FTA RURAL REVENUE	\$800,000	\$ -	\$ -	\$ -	0.0%	\$ 800,000	\$ 947,219	\$ 147,219	18.4%	\$ 764,374	23.9%
FTA OPERATING REVENUE	\$2,822,508	\$ 187,398	\$ -	\$ (187,398)	-100.0%	\$ 2,822,508	\$ 3,199,550	\$ 377,042	13.4%	\$ 1,824,712	0.0%
STATE SUBSIDY REVENUE	\$68,444	\$ -	\$ -	\$ -	0.0%	\$ 68,444	\$ 68,444	\$ -	0.0%	\$ 68,444	0.0%
TOTAL OP GRANT RESERVES	\$5,402,824	\$ 258,771	\$ -	\$ (258,771)	-100.0%	\$ 5,402,824	\$ 4,215,213	\$ (1,187,611)	-22.0%	\$ 3,101,672	35.9%
SURPLUS/LOSS	-\$59,858	\$ (58,436)	\$ (71,282)	\$ (12,846)	22.0%	\$ (59,858)	\$ 353,014	\$ 412,872	689.8%	\$ (482,490)	173.2%

**CBITD Revenues and Expenses
Overview**

	FY2021 BUDGET	SEPTEMBER				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs FY20
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	
REVENUES											
PASSENGER	\$ 885,230	\$ 104,435	\$ 336,465	\$ 232,030	222.2%	\$ 885,230	\$ 2,585,738	\$ 1,700,508	192.1%	\$ 1,422,898	81.7%
VEHICLE	\$ 720,326	\$ 92,267	\$ 161,193	\$ 68,926	74.7%	\$ 720,326	\$ 1,351,131	\$ 630,805	87.6%	\$ 923,287	46.3%
FREIGHT	\$ 509,396	\$ 56,058	\$ 105,947	\$ 49,889	89.0%	\$ 509,396	\$ 1,094,256	\$ 584,860	114.8%	\$ 778,265	40.6%
MAIL	\$ 69,960	\$ 5,830	\$ 6,513	\$ 683	11.7%	\$ 69,960	\$ 74,412	\$ 4,452	6.4%	\$ 73,104	1.8%
TOTAL	\$ 2,184,912	\$ 258,590	\$ 610,118	\$ 351,528	135.9%	\$ 2,184,912	\$ 5,105,537	\$ 2,920,625	133.7%	\$ 3,197,553	59.7%
GR SALES											
TOURS	\$ 239,740	\$ 35,729	\$ 29,983	\$ (5,746)	-16.1%	\$ 239,740	\$ 105,856	\$ (133,884)	-55.8%	\$ 69,047	53.3%
CHARTERS	\$ -	\$ -	\$ 26,600	\$ 26,600	0.0%	\$ -	\$ 32,125	\$ 32,125	0.0%	\$ 30,575	5.1%
CATERING	\$ -	\$ -	\$ 11,865	\$ 11,865	0.0%	\$ -	\$ 12,765	\$ 12,765	0.0%	\$ 28,205	-54.7%
VENDING	\$ 8,000	\$ 750	\$ 336	\$ (414)	-55.2%	\$ 8,000	\$ 2,604	\$ (5,396)	-67.5%	\$ 2,192	18.8%
PROMOTIONAL	\$ 2,900	\$ -	\$ 710	\$ 710	0.0%	\$ 2,900	\$ 7,004	\$ 4,104	141.5%	\$ 4,918	0.0%
ADVERTISING	\$ 10,800	\$ -	\$ -	\$ -	0.0%	\$ 10,800	\$ 7,762	\$ (3,038)	-28.1%	\$ 8,774	0.0%
TOTAL	\$ 261,440	\$ 36,479	\$ 69,494	\$ 33,015	90.5%	\$ 261,440	\$ 168,116	\$ (93,324)	-35.7%	\$ 143,712	17.0%
OTHER INCOME											
MISC	\$ 8,355	\$ 651	\$ (200)	\$ (851)	-130.7%	\$ 8,355	\$ 137,420	\$ 129,065	1544.8%	\$ 8,011	1615.4%
INTEREST	\$ 30,188	\$ 2,474	\$ 842	\$ (1,632)	-66.0%	\$ 30,188	\$ 9,710	\$ (20,478)	-67.8%	\$ 29,519	-67.1%
TOTAL	\$ 38,543	\$ 3,125	\$ 642	\$ (2,483)	-79.5%	\$ 38,543	\$ 147,130	\$ 108,587	281.7%	\$ 37,530	292.0%
TOTAL OP REVENUES	\$ 2,484,895	\$ 298,194	\$ 680,254	\$ 382,060	128.1%	\$ 2,484,895	\$ 5,420,783	\$ 2,935,888	118.1%	\$ 3,378,795	60.4%

**CBITD Revenues and Expenses
Overview**

	FY2021 BUDGET	SEPTEMBER				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs FY20
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	
EXPENSES											
PERSONNEL											
PAYROLL	\$ 3,348,469	\$ 306,379	\$ 379,485	\$ (73,106)	-23.9%	\$ 3,348,469	\$ 4,256,830	\$ (908,361)	-27.1%	\$ 3,201,808	-33.0%
TAXES	\$ 261,980	\$ 23,998	\$ 28,274	\$ (4,276)	-17.8%	\$ 261,980	\$ 322,429	\$ (60,449)	-23.1%	\$ 254,160	-26.9%
EMPLOYEE INSURANCE	\$ 471,327	\$ 40,002	\$ 35,124	\$ 4,878	12.2%	\$ 471,327	\$ 443,903	\$ 27,424	5.8%	\$ 358,475	-23.8%
EMPLOYEE RELATED EXP	\$ 18,390	\$ 1,540	\$ 1,823	\$ (283)	-18.4%	\$ 18,390	\$ 45,098	\$ (26,708)	-145.2%	\$ 22,283	-102.4%
PENSION	\$ 395,667	\$ 32,974	\$ 33,056	\$ (82)	-0.2%	\$ 395,667	\$ 396,667	\$ (1,000)	-0.3%	\$ 372,175	-6.6%
TOTAL	\$ 4,495,833	\$ 404,893	\$ 477,761	\$ (72,868)	-18.0%	\$ 4,495,833	\$ 5,464,927	\$ (969,094)	-21.6%	\$ 4,208,901	-29.8%
VESSELS											
REPAIRS	\$ 1,586,900	\$ 49,050	\$ 49,273	\$ (223)	-0.5%	\$ 1,586,900	\$ 1,622,511	\$ (35,611)	-2.2%	\$ 1,070,199	-51.6%
FUEL	\$ 594,566	\$ 57,534	\$ 60,888	\$ (3,354)	-5.8%	\$ 594,566	\$ 626,277	\$ (31,711)	-5.3%	\$ 562,992	-11.2%
INSURANCE	\$ 76,800	\$ 6,400	\$ 6,046	\$ 354	5.5%	\$ 76,800	\$ 72,552	\$ 4,248	5.5%	\$ 69,681	-4.1%
TOTAL	\$ 2,258,266	\$ 112,984	\$ 116,207	\$ (3,223)	-2.9%	\$ 2,258,266	\$ 2,321,340	\$ (63,074)	-2.8%	\$ 1,702,873	-36.3%
OPERATIONS											
TELEPHONE	\$ 22,440	\$ 1,870	\$ 2,054	\$ (184)	-9.8%	\$ 22,440	\$ 20,062	\$ 2,378	10.6%	\$ 23,227	13.6%
MAIL AGENT	\$ 11,220	\$ 935	\$ 935	\$ -	0.0%	\$ 11,220	\$ 11,220	\$ -	0.0%	\$ 11,228	0.1%
OFFICE	\$ 168,289	\$ 16,091	\$ 44,032	\$ (27,941)	-173.6%	\$ 168,289	\$ 342,802	\$ (174,513)	-103.7%	\$ 280,620	-22.2%
CREDIT CARD	\$ 92,857	\$ 18,953	\$ 29,996	\$ (11,043)	-58.3%	\$ 92,857	\$ 160,732	\$ (67,875)	-73.1%	\$ 105,242	-52.7%
POSTAGE	\$ 3,360	\$ 280	\$ 200	\$ 80	28.6%	\$ 3,360	\$ 3,827	\$ (467)	-13.9%	\$ 3,234	-18.3%
TRAVEL	\$ 4,800	\$ 400	\$ 1,227	\$ (827)	-206.8%	\$ 4,800	\$ 9,067	\$ (4,267)	-88.9%	\$ 10,328	12.2%
DAMAGES	\$ 22,950	\$ 1,800	\$ 755	\$ 1,045	0.0%	\$ 22,950	\$ 9,824	\$ 13,126	57.2%	\$ 13,844	29.0%
OTHER INSURANCES	\$ 29,880	\$ 2,490	\$ 4,325	\$ (1,835)	-73.7%	\$ 29,880	\$ 41,729	\$ (11,849)	-39.7%	\$ 28,576	-46.0%
MISCELLANEOUS	\$ 14,654	\$ 964	\$ 1,559	\$ (595)	-61.7%	\$ 14,654	\$ 20,845	\$ (6,191)	-42.2%	\$ 11,241	-85.4%
BARGE SUBCONTRACTING	\$ 158,500	\$ 500	\$ 11,500	\$ (11,000)	0.0%	\$ 158,500	\$ 279,500	\$ (121,000)	-76.3%	\$ 14,400	0.0%
PROFESSIONAL	\$ 87,225	\$ 5,720	\$ 2,355	\$ 3,365	58.8%	\$ 87,225	\$ 67,662	\$ 19,563	0.0%	\$ 60,237	-12.3%
DUE & PUC	\$ 17,975	\$ -	\$ -	\$ -	0.0%	\$ 17,975	\$ 17,076	\$ 899	0.0%	\$ 13,034	-31.0%
UNIFORMS	\$ 31,515	\$ 1,080	\$ 1,813	\$ (733)	-67.9%	\$ 31,515	\$ 17,374	\$ 14,141	44.9%	\$ 17,136	-1.4%
TRAINING	\$ 9,750	\$ 450	\$ -	\$ 450	100.0%	\$ 9,750	\$ 118	\$ 9,632	98.8%	\$ -	0.0%
TOTAL	\$ 675,415	\$ 51,533	\$ 100,751	\$ (49,218)	-95.5%	\$ 675,415	\$ 1,001,839	\$ (326,423)	-48.3%	\$ 592,347	-69.1%

**CBITD Revenues and Expenses
Overview**

	FY2021 BUDGET	SEPTEMBER				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs FY20
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	
EXPENSES											
TERMINAL											
UTILITIES	\$ 60,003	\$ 4,009	\$ 1,818	\$ 2,191	54.7%	\$ 60,003	\$ 56,432	\$ 3,571	6.0%	\$ 53,685	-5.1%
JANITORIAL	\$ 78,540	\$ 6,630	\$ 7,600	\$ (970)	-14.6%	\$ 78,540	\$ 83,044	\$ (4,504)	-5.7%	\$ 78,984	-5.1%
RENT	\$ 35,940	\$ 2,995	\$ 2,995	\$ -	0.0%	\$ 35,940	\$ 37,277	\$ (1,337)	-3.7%	\$ 20,081	-85.6%
MAINTENANCE	\$ 170,915	\$ 16,200	\$ 29,900	\$ (13,700)	-84.6%	\$ 170,915	\$ 223,465	\$ (52,550)	-30.7%	\$ 187,507	-19.2%
TOTAL	\$ 345,398	\$ 29,834	\$ 42,314	\$ (12,480)	-41.8%	\$ 345,398	\$ 400,218	\$ (54,820)	-15.9%	\$ 340,257	-17.6%
SALES											
ADVERTISING	\$ 172,665	\$ 16,157	\$ 6,577	\$ 9,580	59.3%	\$ 172,665	\$ 81,576	\$ 91,089	52.8%	\$ 96,054	15.1%
CATERING	\$ -	\$ -	\$ 7,927	\$ (7,927)	0.0%	\$ -	\$ 13,082	\$ (13,082)	0.0%	\$ 22,526	41.9%
TOTAL	\$ 172,665	\$ 16,157	\$ 14,503	\$ 1,654	10.2%	\$ 172,665	\$ 94,658	\$ 78,007	45.2%	\$ 118,580	20.2%
DEBT SERVICE											
TOTAL	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	
TOTAL EXPENSES	\$ 7,947,577	\$ 615,401	\$ 751,536	\$ (136,135)	-22.1%	\$ 7,947,577	\$ 9,282,982	\$ (1,335,405)	-16.8%	\$ 6,962,958	-33.3%
TOTAL OP REVENUES	\$ 2,484,895	\$ 298,194	\$ 680,254	\$ 382,060	128.1%	\$ 2,484,895	\$ 5,420,783	\$ 2,935,888	118.1%	\$ 3,378,795	60.4%
OP SURPLUS/LOSS	\$ (5,462,682)	\$ (317,207)	\$ (71,282)	\$ 245,925	77.5%	\$ (5,462,682)	\$ (3,862,199)	\$ 1,600,483	29.3%	\$ (3,584,163)	-7.8%
OP GRANT REVENUES											
FTA PREVENTATIVE MAIN	\$ 1,711,872	\$ 71,373	\$ -	\$ (71,373)	-100.0%	\$ 1,711,872	\$ -	\$ (1,711,872)	-100.0%	\$ 444,142	-100.0%
FTA RURAL REVENUE	\$ 800,000	\$ -	\$ -	\$ -	0.0%	\$ 800,000	\$ 947,219	\$ 147,219	18.4%	\$ 764,374	23.9%
FTA OPERATING REVENUE	\$ 2,822,508	\$ 187,398	\$ -	\$ (187,398)	0.0%	\$ 2,822,508	\$ 3,199,550	\$ 377,042	0.0%	\$ 1,824,712	0.0%
STATE SUBSIDY REVENUE	\$ 68,444	\$ -	\$ -	\$ -	100.0%	\$ 68,444	\$ 68,444	\$ -	0.0%	\$ 68,444	
TOTAL	\$ 5,402,824	\$ 258,771	\$ -	\$ (258,771)	-100.0%	\$ 5,402,824	\$ 4,215,213	\$ (1,187,611)	-22.0%	\$ 3,101,672	35.9%
SURPLUS/LOSS	\$ (59,858)	\$ (58,436)	\$ (71,282)	\$ (12,846)	-22.0%	\$ (59,858)	\$ 353,014	\$ 412,872	689.8%	\$ (482,490)	173.2%

Casco Bay Island Transit District	Budget 2021	September 2021 Budget	September 2021 Actual	YTD Budget 9/30/21	YTD Actual 9/30/21	YTD Actual 9/30/20	% Change
1. REVENUES: SCHEDULED SERVICE							
PASSENGER - PEAKS	603,410	74,438	247,849	603,410	1,814,424	961,610	88.7%
PASSENGER-LD	16,041	1,526	5,450	16,041	43,390	25,529	70.0%
PASSENGER - GD	31,990	3,027	11,747	31,990	127,868	77,245	65.5%
PASSENGER -D COVE	69,988	9,232	21,996	69,988	159,412	42,519	274.9%
PASSENGER-LONG	112,547	10,770	29,323	112,547	286,526	222,541	28.8%
PASSENGER -CHEB	12,377	1,388	6,566	12,377	48,395	25,223	91.9%
PASSENGER -CLIFF	26,369	3,045	9,411	26,369	65,767	40,794	61.2%
ANIMALS	12,508	1,009	4,122	12,508	39,956	27,436	45.6%
TICKET	885,230	104,435	336,465	885,230	2,585,738	1,422,898	81.7%
VEHICLES - DOWNBAY	10,431	368	2,330	10,431	9,978	5,357	86.3%
VEHICLES - PEAKS	709,895	91,899	158,863	709,895	1,341,153	917,930	46.1%
VEHICLE	720,326	92,267	161,193	720,326	1,351,131	923,287	46.3%
FREIGHT - PEAKS	215,206	24,757	41,028	215,206	445,303	348,077	27.9%
FREIGHT -LD	9,732	1,495	1,904	9,732	16,387	10,436	57.0%
FREIGHT -GD	15,322	1,495	4,309	15,322	38,178	26,187	45.8%
FREIGHT -DCOVE	31,216	3,024	6,134	31,216	76,398	39,833	91.8%
FREIGHT -LONG	82,363	7,952	18,379	82,363	172,328	124,728	38.2%
FREIGHT -CHEB	83,117	9,274	16,409	83,117	199,130	126,679	57.2%
FREIGHT -CLIFF	25,366	2,181	5,573	25,366	56,839	40,300	41.0%
UPFREIGHT	12,959	1,798	3,013	12,959	19,704	15,556	26.7%
BIKES	34,115	4,082	9,198	34,115	69,989	46,469	50.6%
MAIL	69,960	5,830	6,513	69,960	74,412	73,104	1.8%
FREIGHT	579,356	61,888	112,460	579,356	1,168,668	851,368	37.3%
1. REVENUES: SCHEDULED SERVICE TOTAL	2,184,912	258,590	610,118	2,184,912	5,105,537	3,197,553	59.7%
2. REVENUES: GROUP TOURS AND SALES							
BAILEY ISLAND RUN	46,000	6,900	0	46,000	0	74	-100.0%
BAILEY NATURE RUN	12,000	1,000	0	12,000	0	0	0.0%
MAILBOAT RUN	112,318	19,291	15,226	112,318	17,775	57,530	-69.1%
SUNSET RUN	27,629	3,584	34	27,629	34	2,226	-98.5%
DIAMOND PASS RUN	39,806	4,522	14,724	39,806	88,046	9,218	855.2%
MOONLIGHT RUN	1,987	432	0	1,987	0	0	0.0%
TOUR	239,740	35,729	29,983	239,740	105,856	69,047	53.3%
CHARTERS	0	0	26,600	0	32,125	20,933	53.5%
CONCERT CRUISES	0	0	0	0	0	9,642	-100.0%
BAR	0	0	4,521	0	4,521	17,753	-74.5%
LOBSTER BAKES	0	0	7,344	0	8,244	10,452	-21.1%
CHARTER AND CATERING	0	0	38,465	0	44,890	58,780	-23.6%
ADVERTISING	10,800	0	0	10,800	7,762	8,774	-11.5%
VENDING	8,000	750	336	8,000	2,604	2,192	18.8%
PROMOTIONAL ITEMS	2,900	0	710	2,900	7,004	4,918	42.4%
GROUP SALES OTHER	21,700	750	1,046	21,700	17,371	15,885	9.4%
2. REVENUES: GROUP TOURS AND SALES TOTAL	261,440	36,479	69,494	261,440	168,116	143,712	17.0%
3. REVENUES: OTHER INCOME							
OTHER MISC INCOME	8,355	651	-200	8,355	137,420	8,011	1615.4%
INTEREST INCOME	30,188	2,474	842	30,188	9,710	29,519	-67.1%
MISC INCOME	38,543	3,125	642	38,543	147,130	37,530	292.0%
3. REVENUES: OTHER INCOME TOTAL	38,543	3,125	642	38,543	147,130	37,530	292.0%
TOTAL REVENUES	2,484,895	298,194	680,254	2,484,895	5,420,783	3,378,795	60.4%

Casco Bay Island Transit District	Budget 2021	September 2021 Budget	September 2021 Actual	YTD Budget 9/30/21	YTD Actual 9/30/21	YTD Actual 9/30/20	% Change
5. EXPENSE: PERSONNEL							
ADMINISTRATIVE	466,872	44,892	46,754	466,872	507,968	450,970	12.6%
ADMINISTRATIVE DIRECT OFFSET	-76,170	-7,325	0	-76,170	-6,763	-54,416	-87.6%
ADMINISTRATIVE	390,702	37,567	46,754	390,702	501,205	396,554	26.4%
CAPTAINS - REGULAR	106,966	5,965	11,470	106,966	63,780	88,396	-27.8%
CAPTAINS - OVERTIME	36,499	1,278	7,337	36,499	36,666	25,361	44.6%
UNION DECKHANDS - REGULAR	726,880	72,364	65,306	726,880	752,220	661,656	13.7%
UNION DECKHANDS - OVERTIME	221,699	18,644	40,344	221,699	503,648	234,269	115.0%
NONUNION DH - REGULAR	137,828	6,282	11,114	137,828	115,011	130,504	-11.9%
NONUNION DH - OVERTIME	26,810	64	5,952	26,810	69,636	50,386	38.2%
SR CAPTAINS - REGULAR	517,491	50,439	57,239	517,491	629,561	518,738	21.4%
SR CAPTAINS - OVERTIME	75,175	8,496	22,529	75,175	347,286	132,908	161.3%
CREWS	1,849,348	163,532	221,291	1,849,348	2,517,807	1,842,218	36.7%
MAINTENANCE - REGULAR	184,446	17,690	19,163	184,446	206,306	141,457	45.8%
MAINTENANCE - OVERTIME	13,004	960	601	13,004	5,962	7,488	-20.4%
MAINTENANCE	197,450	18,650	19,764	197,450	212,268	148,944	42.5%
SALES WAGES	81,021	7,621	8,311	81,021	83,420	80,055	4.2%
OPS AGENTS - REGULAR	348,035	35,258	34,868	348,035	387,736	342,061	13.4%
OPS AGENTS - OVERTIME	52,299	4,847	5,282	52,299	67,949	52,629	29.1%
OPS AGENTS	400,334	40,105	40,150	400,334	455,685	394,690	15.5%
TICKET OFFICE - REGULAR	248,966	20,023	21,643	248,966	278,264	163,259	70.4%
TICKET OFFICE - OVERTIME	9,064	2,385	4,231	9,064	24,053	7,915	203.9%
TICKET OFFICE	258,030	22,408	25,874	258,030	302,317	171,174	76.6%
OPERATIONS MANAGEMENT	171,584	16,496	17,341	171,584	184,129	168,173	9.5%
Payroll-Salaries	3,348,469	306,379	379,485	3,348,469	4,256,830	3,201,808	29.8%
FICA ADMINISTRATIVE	35,712	3,434	3,456	35,712	37,400	34,413	8.7%
FICA - OPS AGENTS	30,626	3,068	3,051	30,626	34,915	30,963	12.8%
FICA UNION DECKHANDS	72,563	6,962	9,236	72,563	101,546	75,885	33.8%
FICA NONUNION DECKHANDS	12,593	485	1,306	12,593	14,125	14,265	-1.0%
FICA SR CAPTAINS	56,314	5,063	5,877	56,314	72,039	49,655	45.1%
FICA CREW	141,470	12,510	16,419	141,470	187,710	140,690	33.4%
FICA MAINTENANCE	15,104	1,427	1,459	15,104	15,780	11,625	35.7%
FICA - SALES	6,201	583	628	6,201	6,294	6,180	1.8%
FICA - TICKET OFFICE	19,739	1,714	1,979	19,739	23,127	14,079	64.3%
FICA - OPERATIONS MANAGEMENT	13,128	1,262	1,282	13,128	13,649	13,640	0.1%
STATE UNEMPLOYMENT	0	0	0	0	3,553	2,570	38.2%
Taxes	261,980	23,998	28,274	261,980	322,429	254,160	29.8%
HEALTH INSURANCE ADMINISTRATIVE	51,389	4,365	4,848	51,389	58,183	37,346	55.8%
DENTAL INSURANCE ADMINISTRATIVE	5,928	506	0	5,928	4,126	4,599	-10.3%
LIFE INSURANCE ADMINISTRATIVE	336	28	0	336	199	198	0.5%
ADMINISTRATIVE	57,653	4,899	4,848	57,653	62,508	42,144	48.3%
HEALTH INSURANCE CREW	224,508	19,062	18,686	224,508	216,674	176,992	22.4%
DENTAL INSURANCE CREW	24,041	2,043	0	24,041	17,551	20,290	-13.5%
LIFE INSURANCE CREW	1,512	126	0	1,512	932	1,065	-12.5%
CREW	250,061	21,231	18,686	250,061	235,156	198,348	18.6%
HEALTH INSURANCE MAINTENANCE	21,370	1,818	1,249	21,370	14,850	12,173	22.0%
DENTAL INSURANCE MAINTENANCE	3,562	306	0	3,562	2,333	2,254	3.5%
LIFE INSURANCE MAINTENANCE	312	14	0	312	111	101	9.9%
MAINTENANCE	25,244	2,138	1,249	25,244	17,293	14,527	19.0%
HEALTH INSURANCE SALES	15,366	1,302	1,272	15,366	15,070	11,256	33.9%
DENTAL INSURANCE SALES	611	51	0	611	346	441	-21.5%
LIFE INSURANCE SALES	72	6	0	72	69	38	81.6%
SALES	16,049	1,359	1,272	16,049	15,485	11,734	32.0%

Casco Bay Island Transit District	Budget 2021	September 2021 Budget	September 2021 Actual	YTD Budget 9/30/21	YTD Actual 9/30/21	YTD Actual 9/30/20	% Change
HEALTH INSURANCE OPS AGENTS	94,255	8,001	7,797	94,255	84,982	70,878	19.9%
DENTAL INSURANCE OPS AGENTS	6,131	517	0	6,131	4,444	5,152	-13.7%
LIFE INSURANCE OPS AGENTS	312	26	0	312	226	255	-11.4%
OPS AGENTS	100,698	8,544	7,797	100,698	89,651	76,285	17.5%
HEALTH INSURANCE OPERATIONS MANAGER	15,518	1,314	1,272	15,518	22,576	14,014	61.1%
DENTAL INSURANCE OPERATIONS MANAGER	5,877	499	0	5,877	1,054	1,342	-21.5%
LIFE INSURANCE OPERATIONS MANAGER	227	18	0	227	179	81	121.0%
OPERATIONS MANAGEMENT	21,622	1,831	1,272	21,622	23,809	15,437	54.2%
Employee Insurance	471,327	40,002	35,124	471,327	443,903	358,475	29.8%
Employee Related Expense	18,390	1,540	1,823	18,390	45,098	22,283	29.8%
Pension	395,667	32,974	33,056	395,667	396,667	372,175	29.8%
5. EXPENSE: PERSONNEL TOTAL	4,495,833	404,893	477,761	4,495,833	5,464,927	4,208,901	29.8%
6. EXPENSE: VESSEL							
GENERAL REPAIR SHOP	7,350	350	483	7,350	11,512	5,469	110.5%
GENERAL	7,350	350	483	7,350	11,512	5,469	110.5%
GENERAL REPAIR MACHIGONNE	61,400	5,800	17,480	61,400	87,970	46,071	90.9%
DRYDOCK MACHIGONNE	630,000	0	0	630,000	490,194	0	0.0%
DIVING MACHIGONNE	21,800	3,000	0	21,800	0	15,509	-100.0%
OIL CHANGE MACHIGONNE	34,300	2,400	2,528	34,300	20,837	25,069	-16.9%
MACHIGONNE	747,500	11,200	20,008	747,500	599,001	86,650	591.3%
GENERAL REPAIRS MAQUOIT	88,000	9,100	7,662	88,000	102,920	107,915	-4.6%
DRYDOCK MAQUOIT	0	0	0	0	113,252	491,263	-76.9%
DIVING MAQUOIT	23,700	3,500	0	23,700	200	12,178	-98.4%
OIL CHANGE MAQUOIT	30,100	2,700	1,688	30,100	29,059	30,901	-6.0%
MAQUOIT	141,800	15,300	9,350	141,800	245,431	642,257	-61.8%
GENERAL REPAIRS BAY MIST	33,000	0	285	33,000	12,634	15,674	-19.4%
DRYDOCK BAY MIST	183,750	0	0	183,750	255,895	0	0.0%
DIVING BAY MIST	9,400	1,400	0	9,400	0	6,719	-100.0%
OIL CHANGE BAY MIST	5,200	800	0	5,200	895	2,305	-61.2%
BAY MIST	231,350	2,200	285	231,350	269,423	24,697	990.9%
GENERAL REPAIRS AUCO	63,000	5,000	1,266	63,000	117,022	30,906	278.6%
DRYDOCK AUCO	273,000	0	0	273,000	241,011	0	0.0%
DIVING AUCO	23,300	3,100	0	23,300	0	15,958	-100.0%
OIL CHANGE AUCO	18,000	2,000	1,374	18,000	17,834	9,324	91.3%
AUCOCISCO	377,300	10,100	2,639	377,300	375,867	56,188	568.9%
GENERAL REPAIRS WABANAKI	34,800	4,400	13,283	34,800	85,991	41,398	107.7%
DRYDOCK WABANAKI	0	0	0	0	5,851	179,454	-96.7%
DIVING WABANAKI	20,800	3,000	0	20,800	0	14,341	-100.0%
OIL CHANGE WABANAKI	26,000	2,500	3,224	26,000	29,435	19,746	49.1%
WABANAKI	81,600	9,900	16,507	81,600	121,277	254,938	-52.4%
Repairs	1,586,900	49,050	49,273	1,586,900	1,622,511	1,070,199	36.3%
FUEL MACHIGONNE	158,796	17,557	21,238	158,796	173,515	174,519	-0.6%
FUEL MAQUOIT	186,478	19,029	12,458	186,478	171,828	164,095	4.7%
FUEL BAY MIST	10,759	0	722	10,759	9,169	11,682	-21.5%
FUEL AUCOCISCO	84,785	5,955	8,906	84,785	89,854	61,253	46.7%
FUEL WABANAKI	153,748	14,993	17,564	153,748	181,912	151,443	20.1%
Fuel	594,566	57,534	60,888	594,566	626,277	562,992	36.3%
Insurance Boat	76,800	6,400	6,046	76,800	72,552	69,681	36.3%
6. EXPENSE: VESSEL TOTAL	2,258,266	112,984	116,207	2,258,266	2,321,340	1,702,873	36.3%

Casco Bay Island Transit District	Budget 2021	September 2021 Budget	September 2021 Actual	YTD Budget 9/30/21	YTD Actual 9/30/21	YTD Actual 9/30/20	% Change
7. EXPENSE: OPERATIONS							
Telephone	22,440	1,870	2,054	22,440	20,062	23,227	69.1%
Mail Agent	11,220	935	935	11,220	11,220	11,228	69.1%
DATA PROCESSING	114,592	12,920	18,317	114,592	216,035	136,571	58.2%
MEETING MEALS	0	0	909	0	1,252	1,055	18.7%
OFFICE SUPPLIES	11,750	850	853	11,750	20,772	12,893	61.1%
ARMORED CAR	4,752	396	357	4,752	3,740	3,907	-4.3%
CREW MEALS	9,695	750	507	9,695	25,507	41,688	-38.8%
TWIC CARDS	1,500	250	125	1,500	1,252	686	82.5%
MISC	2,400	200	4,315	2,400	36,034	52,587	-31.5%
EMPLOYEE RECOGNITION	16,100	100	17,850	16,100	28,507	26,446	7.8%
INTERNET	7,500	625	799	7,500	9,702	4,788	102.6%
Office	168,289	16,091	44,032	168,289	342,802	280,620	69.1%
Credit Card	92,857	18,953	29,996	92,857	160,732	105,242	69.1%
Postage	3,360	280	200	3,360	3,827	3,234	69.1%
Travel	4,800	400	1,227	4,800	9,067	10,328	69.1%
EMPLOYEE INJURIES	9,450	0	0	9,450	4,484	4,221	6.2%
EMPLOYEE LOST TIME	500	0	0	500	0	0	0.0%
CUSTOMER INJURIES	1,200	600	0	1,200	0	0	0.0%
FREIGHT DAMAGES	7,300	450	755	7,300	4,564	9,196	-50.4%
DAMAGES CARS	4,500	750	0	4,500	777	427	82.0%
Damages	22,950	1,800	755	22,950	9,824	13,844	69.1%
Other Insurances	29,880	2,490	4,325	29,880	41,729	28,576	69.1%
VAN	1,200	100	203	1,200	11,037	1,477	647.3%
OVER/SHORT	0	0	-303	0	-954	1,403	-168.0%
METRO PASSES	2,508	108	0	2,508	0	1,664	-100.0%
LOST PASSES	0	0	-8	0	-58	-28	107.1%
NEWSPAPER ADS	1,250	0	0	1,250	2,658	1,879	41.5%
WATER TAXI	1,600	250	0	1,600	660	408	61.8%
REGGAE SECURITY	8,096	506	1,667	8,096	7,502	4,438	69.0%
Miscellaneous	14,654	964	1,559	14,654	20,845	11,241	69.1%
Barge Subcontracting	158,500	500	11,500	158,500	279,500	14,400	69.1%
LEGAL	48,000	4,000	1,779	48,000	38,017	32,098	18.4%
HUMAN PERFORMANCE	12,720	1,060	525	12,720	525	5,653	-90.7%
PHYSICALS	3,910	170	0	3,910	4,550	2,235	103.6%
DRUG TESTS	4,695	240	51	4,695	6,570	4,873	34.8%
ACCOUNTANTS	14,400	0	0	14,400	18,000	14,100	27.7%
OTHER	3,000	250	0	3,000	0	1,160	-100.0%
ELECTION EXPENSE	500	0	0	500	0	117	-100.0%
Professional	87,225	5,720	2,355	87,225	67,662	60,237	69.1%
Dues & PUC	17,975	0	0	17,975	17,076	13,034	69.1%
Uniforms	19,985	350	1,296	19,985	10,571	12,485	69.1%
Boots	11,530	730	517	11,530	6,803	4,651	69.1%
Training	9,750	450	0	9,750	118	0	69.1%
7. EXPENSE: OPERATIONSTOTAL	675,415	51,533	100,751	675,415	1,001,839	592,347	69.1%
8. EXPENSE: TERMINAL							
UTILITIES TERMINAL	32,800	2,482	9	32,800	33,223	31,757	4.6%
WATER	8,248	1,152	1,474	8,248	9,514	7,068	34.6%
TERMINAL HEAT	17,155	225	215	17,155	12,577	13,454	-6.5%
UTILITIES PEAKS	1,800	150	120	1,800	1,118	1,407	-20.5%
Utilities	60,003	4,009	1,818	60,003	56,432	53,685	17.6%

Casco Bay Island Transit District	Budget 2021	September 2021 Budget	September 2021 Actual	YTD Budget 9/30/21	YTD Actual 9/30/21	YTD Actual 9/30/20	% Change
JANITORIAL TERMINAL ROUTINE	73,800	6,150	7,600	73,800	75,239	74,030	1.6%
JANITORIAL PEAKS	4,740	480	0	4,740	7,805	4,955	57.5%
Janitorial	78,540	6,630	7,600	78,540	83,044	78,984	17.6%
Rent	35,940	2,995	2,995	35,940	37,277	20,081	17.6%
FIRE ALARM	13,800	1,150	21,208	13,800	41,847	21,216	97.2%
PEST CONTROL	960	80	92	960	1,008	960	5.0%
TRASH	11,245	1,150	893	11,245	17,158	10,233	67.7%
PAPER & CLEANING SUPPLIES	36,100	4,000	4,491	36,100	39,224	43,233	-9.3%
FREIGHT EQUIPMENT AND SUPPLIES	10,400	1,000	0	10,400	27,470	14,351	91.4%
RUG RENTAL	3,840	320	214	3,840	2,582	3,646	-29.2%
MISC	51,740	5,900	1,430	51,740	59,844	52,595	13.8%
PROPANE	9,630	1,000	834	9,630	9,290	8,993	3.3%
FORKLIFT	4,000	0	488	4,000	1,666	5,222	-68.1%
POWER WASHING	2,000	0	0	2,000	0	0	0.0%
PIER & TRANSFER BRIDGE	8,000	1,600	250	8,000	9,441	8,627	9.4%
PLOWING TERMINAL	3,000	0	0	3,000	13,935	3,125	345.9%
PLOWING PEAKS	16,200	0	0	16,200	0	15,305	-100.0%
Maintenance	170,915	16,200	29,900	170,915	223,465	187,507	17.6%
8. EXPENSE: TERMINAL TOTAL	345,398	29,834	42,314	345,398	400,218	340,257	17.6%
9. EXPENSE: SALES							
BROCHURE	5,000	0	0	5,000	0	0	0.0%
SAILING SCHEDULE	9,800	0	0	9,800	3,770	3,043	23.9%
PUBLICATIONS	6,060	250	0	6,060	0	1,895	-100.0%
ADVERTISING	3,000	750	0	3,000	2,289	2,710	-15.5%
OTHER ADVERTISING EXPENSE	6,955	1,757	0	6,955	166	2,320	-92.8%
ONLINE ADVERTISING	14,400	1,200	377	14,400	3,449	4,145	-16.8%
RADIO ADS	21,750	4,500	0	21,750	0	0	0.0%
WEBSITE	24,000	2,000	0	24,000	1,298	17,764	-92.7%
KIOSK	700	200	0	700	396	336	17.9%
MARKETING	81,000	5,500	6,200	81,000	70,207	63,418	10.7%
SPECIAL EVENT CRUISES	0	0	0	0	0	422	-100.0%
Advertising	172,665	16,157	6,577	172,665	81,576	96,054	-20.2%
BEVERAGES	0	0	2,632	0	2,632	1,919	37.2%
OTHER BAR EXPENSE	0	0	650	0	5,805	3,561	63.0%
SECURITY	0	0	232	0	232	1,519	-84.7%
BAR EXPENSE	0	0	3,514	0	8,669	7,000	23.8%
LOBSTER BAKES	0	0	4,413	0	4,413	12,121	-63.6%
CONCERT CRUISES	0	0	0	0	0	3,406	-100.0%
Catering	0	0	7,927	0	13,082	22,526	-20.2%
9. EXPENSE: SALES TOTAL	172,665	16,157	14,503	172,665	94,658	118,580	-20.2%
TOTAL EXPENSE	7,947,577	615,401	751,536	7,947,577	9,282,982	6,962,958	33.3%
NET OPER INCOME (LOSS) TOTAL	-5,462,682	-317,207	-71,282	-5,462,682	-3,862,199	-3,584,163	7.8%
FTA PM REVENUE	1,711,872	71,373	0	1,711,872	0	444,142	-100.0%
FTA RURAL REVENUE	800,000	0	0	800,000	947,219	764,374	23.9%
FTA OPERATING REVENUE	2,822,508	187,398	0	2,822,508	3,199,550	1,824,712	75.3%
STATE SUBSIDY REVENUE	68,444	0	0	68,444	68,444	68,444	0.0%
TOTAL	5,402,824	258,771	0	5,402,824	4,215,213	3,101,672	35.9%
SURPLUS/LOSS TOTAL	-59,858	-58,436	-71,282	-59,858	353,014	-482,490	-173.2%

Note: CBITD monthly Income Statements exclude General Fund balance deposit and depreciation expense for the current fiscal year. CBITD estimates these line items for the September statement only, and reports them on the Audited Financial Statement, which can be found at www.cascobaylines.com