



**Casco Bay Island Transit District
Board of Directors Meeting Agenda*
Thursday, April 22, 2021 at 8:00 AM**

Due to the COVID-19 Pandemic this will be a *Video Conference* meeting.
The public is invited to participate.
Video Conference Link and Call-in number are available at:
<https://www.cascobaylines.com/about-us/board/>

1. Call to Order
2. Approval of the March 25, 2021 meeting minutes
3. Business
 - a. Discussion of the 2021 Summer Sailing Schedules
 - b. Public comment period regarding CBITD’s Board of Directors March 25, 2021 approval of a one-year extension of the current collective bargaining agreements subject to a modification to the Union security clause in Article 4.
 - c. Consideration and action regarding the Delegation of Authority to the Board President and General Manager
 - d. Consideration and action regarding a proposal to charge a new \$20 tariff rate effective June 1, 2021, for a pass as part of the Peaks Island Residential Boarding Pilot Program beginning on June 19, 2021, as recommended by the CBITD Finance Committee on March 24, 2021.
4. Workshop
5. Treasurer’s Report
6. General Information Reports
 - a. Committee Reports
 - b. Staff Reports
 - c. Wharf and MDOT Reports
7. General Announcements
 - a. Establish next meeting dates (all meetings at 8:00AM unless indicated otherwise):

i. Executive Committee:	Thursday, May 6
ii. Board of Directors:	Thursday, May 27
iii. Operations Committee:	TBD
iv. Finance Committee:	TBD
v. Sales & Marketing Committee:	No meeting planned
vi. Personnel Committee:	No meeting planned
vii. Government Relations Committee:	No meeting planned
viii. Pension Committee:	No meeting planned
8. Public Comment
9. Adjournment

Notes: *Agenda items may be taken out of order
*Public comment is limited to 3 minutes per person

Agenda Item 2

Previous Board Meeting Minutes

CASCO BAY ISLAND TRANSIT DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING OF
March 25, 2021
Video/Phone in only due to COVID-19

Directors on Conference: Anderson, Braden, Clark, Cohen, Crowley, Doane, Higgins (left early), Luedke, Murray, Overlock, Pizey, Wentworth

Directors absent:

Staff on Conference: Greven, Mavodones, C. Gildart, Berg, Pottle, Bishop

Guest: C. Badger

Public on Conference: L. Heinemann, F. Somers, J. Hoffman, J. James, J. Wyant, C. Chess, A. Neal, A. Wight, A. Doukas, A. Weber, B. Rockney, C. Carman, C. Radis, G. Kiladjian, T. Morse, R. Ashmore, M. Clews, J. Nord, B. Neal, K. Tucker, S. Discoll, J. Laventure, Megan, N. Gleason, M. McAndrew, J. Comins

1. Call to Order:

- A. *The Board meeting was called to order at 8:00AM by President Braden and it was noted that the meeting was being recorded.*
- B. *President Braden asked Berg to share who was attending the meeting with everybody which he did.*

2. Approve the minutes of the February 25, 2021 Board of Directors meeting

- A. *President Braden asked if there was a motion to approve the minutes.*
- B. *Doane moved to approve the minutes, Overlock seconded.*
- C. *President Braden opened the floor for Board comments and there were none.*
- D. *President Braden called for a roll call vote.*
- E. *Berg did a roll call vote. The motion passed unanimously (12-0)*

3. Business

- A. *Consideration and action regarding the Delegation of Authority to the Board Vice President and General Manager*
 - i) *Berg explained this motion is a recurring vote while in a state of emergency and was the same as voted on in the previous month.*
 - ii) *President Braden explained the process*
 - iii) *President Braden asked if there was a motion (in accordance with the Board packet page 6)*
 - iv) *Doane made a motion to approve, Cohen seconded.*
 - v) *President Braden opened the floor to public comment:*
 - (1) *A. Weber spoke in favor of increasing service to Diamond Cove*
 - (2) *Director Luedke emphasized the importance of more service than the summer of 2020*
 - (3) *J. Hoffman spoke in favor of the motion*
 - (4) *B. Rockney spoke in favor of the motion*
 - (5) *A. Wight spoke in favor of increasing service to Diamond Cove*
 - (6) *J. Comins spoke in favor of increasing service to Diamond Cove*
 - (7) *G. Kiladjian spoke in favor of increasing service to Diamond Cove*
 - (8) *Meagan spoke in favor of the motion*
 - vi) *President Braden asked Berg to provide his staff report out of order on the work being done on the schedule. Berg reviewed the factors that are going into the decision and what has been done to date*
 - (1) *Things are still very much in a state of flux with lots of changes and unfortunately increasing number of cases in Maine*
 - (2) *Currently there is one CBL employee who is currently diagnosed with COVID-19 but this employee had not been onsite for two weeks so there was no exposure and no impact to the operation. This makes 4 total cases, thankfully all isolated from work environment.*
 - (3) *We have to make summer hiring decisions by the beginning of May; if things change after that it is very difficult to find help*
 - (4) *Given all this we want to maintain the platooning of staff at least for the first half of the summer for the safety of our staff and passengers. This has worked very well over the past year*

- (5) *We believe there is pent up demand for tours because tourists will be coming back and everyone wants to get out of their house after a year of isolation*
 - (6) *This is still being worked on but it looks like service will added to the current schedule which will get us very close to the service level in 2019 and before.*
 - (7) *Plan to phase Diamond Pass runs back in as the additional service with a limited tour capacity and these runs will be aligned with the DC restaurants for lunch and dinner service. These runs would obviously also be available to islanders and at this point we are not planning to roll out any additional tours for this summer. There will be very limited charters. Plan to bring back the full compliments of tours, specialty cruises and charters in 2022*
 - (8) *We will have standby crews available for Peaks service on the weekends throughout the summer*
 - (9) *For Down Bay: Add four inner bay runs going as far as Long Island effective June 19. These will be Diamond Pass runs that will also match DC restaurant serving times*
 - (10) *For Peaks: Add a mid-morning run on current Peaks service effective April 17. Will also maintain the early morning Sunday service.*
 - (11) *Same passenger service every day of the week*
 - (12) *Tariff Seasonal fare increase effective April 17 same as every year except 2020*
 - (13) *Will bring to President Braden and then to the Executive Committee*
 - (14) *President Braden requested that it also be presented to the Board at its April Meeting.*
 - vii) *President Braden opened the floor to Board comment on the motion on the table*
 - (1) *Clark requested consideration of adding the late-night run to Peaks Island*
 - (2) *Wentworth spoke in favor of the motion*
 - (3) *Cohen spoke against the motion*
 - (4) *James reported he will support the motion but still concerned about the schedule*
 - (5) *Anderson asked about exit criteria; Berg reported that the latest this will continue will be when Maine's state of emergency is lifted.*
 - viii) *President Braden called for a roll call vote.*
 - ix) *Berg did a roll call vote. The motion passed (10-1) (Cohen voted against and Crowley had to step away)*
- B. Consideration and action regarding Peaks Island Residential Boarding Policy**
- i) *President Braden provided an introduction*
 - ii) *Mavodones provided an overview of the policy that the Operations Committee voted to recommend for the Board to approve (attached in the Board packet). He also suggested a few minor changes based on continued discussion with counsel to ensure discretion necessary to prove one's residency.*
 - iii) *President Braden asked if there was a motion*
 - iv) *Wentworth made the motion included on page 8 of the Board packet pages 8, she added "with changes necessary to be consistent with the discretion necessary to prove one's residency" Overlock seconded.*
 - v) *After a short discussion Wentworth and Overlock agreed to add "for a 1 year pilot program to the motion"*
 - vi) *President Braden opened the floor to public comment.*
 - (1) *M. Clews spoke in favor*
 - (2) *C. Chess spoke in favor*
 - (3) *J. Hoffman spoke in favor*
 - (4) *A. Doukas asked a clarifying question which Braden answered*
 - (5) *J. Laventure had to leave but had added her support via the chat room*
 - (6) *R. Ashmore spoke in favor*
 - (7) *C. Radis spoke in favor*
 - vii) *President Braden opened the floor to Board comment.*
 - (1) *Cohen spoke in favor*
 - (2) *James shared his concerns*
 - (3) *Murray spoke in favor if it was a pilot program*
 - (4) *Clark spoke in favor of the concept but was worried about the implementation*
 - (5) *Wentworth spoke in favor*
 - (6) *Overlock spoke in favor*

- (7) Anderson spoke in favor
 viii) President Braden called for a roll call vote.
 ix) Berg did a roll call vote. The motion passed (11-0) (Crowley returned, Higgins left)
- C. President Barden moved Business item 3c out of order to the end of the meeting since it required an executive session
4. **Workshops**
 A. There were no workshops
5. **Treasurer's Report**
 A. Treasurer Overlock reported on the January financials
6. **General Information Reports**
 A. **Committee Reports** - Wentworth gave a report of the March 23 Sales and Marketing Committee meeting.
 B. **Staff Reports**
 a) General Manager Berg reported on the new stimulus act, project posters in the terminal, renewal of the MaineDOT Pier Agreement, recent community presentations and press releases
 b) Director of Projects Pottle provided an update on the terminal renovation, new vessel and Peaks wharf work
7. **General Announcements**
 A. Establish next meeting dates: (all meetings at 8:00 AM unless indicated otherwise)
 i. Executive Committee: Thursday, April 1
 ii. Finance Committee: Wednesday, April 21
 iii. Board of Directors: Thursday, April 22
 iv. Operations Committee: TBD
 v. Sales & Marketing Committee: No meeting planned
 vi. Personnel Committee: No meeting planned
 vii. Government Relations Committee: No meeting planned
 viii. Pension Committee: No meeting planned
8. **Agenda item 3C taken out of order: Executive Session: Discussion with Labor Consultant on collective bargaining pursuant to 1 M.R.S.A Section 405(6)(D)**
 A. President Braden recused himself due to a potential conflict of interest since his daughter works at the District. President Braden passed control of the meeting to Vice-President Doane and left.
 B. Vice-President Doane asked if there was a motion (in accordance with the Board packet page 35)
 C. Wentworth made a motion to approve, Overlock seconded.
 D. Roll call was done and the motion passed (10-0) (Higgins & Braden had left meeting)
 E. Board went into Executive session
 F. Board came out of Executive session
9. **Doane made a motion to approve a one year extension of the current collective bargaining agreements subject to a modification to the Union security clause in Article 4. Wentworth Seconded.**
 G. It was requested that there be an opportunity for the Public to comment at the next Board meeting.
 H. Roll call was done and the motion passed (10-0)
10. **Adjournment**
 I. Vice-President Doane asked if there was a motion to adjourn.
 J. Doane moved to adjourn the meeting, Overlock seconded.
 K. The motion passed unanimously (10-0) and the meeting was adjourned

Respectfully submitted by: _____
 Robin Clark, Clerk

Agenda Item 3a

Discussion of the 2021 Summer Schedules

Agenda Item 3b

**Public comment period regarding CBITD's Board of Directors
March 25, 2021 approval of a one-year extension of the
current collective bargaining agreements subject to a
modification to the Union security clause in Article 4.**

Agenda Item 3c

Delegation of Authority

MOTION FOR DELEGATION OF AUTHORITY

April 22, 2021

MOTION: To delegate temporary authority to the General Manager and the President of the Board to manage operations during the coronavirus pandemic to protect the health and safety of the District's employees, riders, and islanders, and to continue to maintain service to and from the islands as much as possible. Staff to provide prompt written notice to the Board with an explanation of any change.

RESOLVED: To protect the health and safety of Casco Bay Island Transit District employees, riders, and islanders, and to continue to provide as much service to and from the islands as possible, the General Manager of the District and the President of the Board jointly are authorized to make any such temporary changes to the sailing schedule, hours of operation of the terminal, staffing levels, and the collection of fares, including but not limited to, temporary reduction, restructuring, or suspension of service and temporary reduction in terminal hours (including closing) as they deem reasonable and appropriate in response to the coronavirus pandemic; provided that temporary suspension of service shall occur only in the event there is insufficient crew available to meet required Coast Guard regulations and provided further that the public shall be provided as much notice as possible of any change in service. This delegation authority shall continue until the next Board meeting.

Agenda Item 3d

Vote on Peaks Island Residential Boarding Pass Tariff Rate

AGENDA ITEM 3d

PRESIDENT TO READ THE FOLLOWING STATEMENT:

A public hearing is now open on the proposal to charge a \$20 fee for a Peaks Island Residential Pass effective June 1, 2021.

Is there a motion?

Is there a second?

Public comment

Board comment

The public hearing on the proposal to charge a \$20 fee for a Peaks Island Residential Pass effective June 1, 2021 is now closed.

Vote

Agenda #3d
Vote on Peaks Island Residential Boarding Pass Rate

Action: Act on resolution(s) approving the Peaks Island Residential Boarding Pass Rate effective June 1, 2021 as recommended by the Finance Committee.

Motion: **I move that the Board adopt the resolution(s) approving an annual Peaks Island Residential Boarding Pass Rate of \$20 effective June 1, 2021 as recommended by the Finance Committee.**

Resolved: That at its March 25, 2021 meeting, the District's Board of Directors adopted the resolution(s) approving the Peaks Island Residential Boarding Policy effective the beginning of the 2021 summer sailing schedule as recommended by the Operations Committee, with changes necessary to be consistent with the discretion necessary to prove one's residency, for a 1-year pilot program.

Resolved: That at its March 24, 2021 meeting, the District's Finance Committee approved recommending to CBITD's Board of Directors the Peaks Island Residential Boarding Pass Rate of \$20 annually.

From: [Info](#)
To: [Henry Berg](#); [Nick Mavodones](#)
Subject: FW: In support of Island resident boarding pilot program
Date: Wednesday, April 7, 2021 12:59:36 PM

From: Lauren Webster <laurencwebster@gmail.com>
Sent: Wednesday, April 7, 2021 12:12 PM
To: Info <info@cascobaylines.com>
Subject: Fwd: In support of Island resident boarding pilot program

I am writing in support of the \$20 tariff for resident priority boarding card. This program will help make my 5 day a week commute much more enjoyable and less stressful this summer. The tariff amount is fair and I'll be happy to pay it for the improved daily experience during the tourist season.

Thank you,
Lauren Webster
207-333-9255
Laurencwebster@gmail.com

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

Agenda Item 5

Treasurer's Report



April 20, 2021

FY 2021 Financial Notes:
For the Month of February 2021

Synopsis:

The COVID-19 pandemic had yet another negative impact on CBITD's February results, though the impact was muted almost completely by CARES Act grant revenues. **February Revenues were \$121K** and compared favorably to budget by 82.2% and were 23.7% unfavorable to February 2020. **Expenses were unfavorable to budget** by 14.8% and were 65.6% unfavorable to February of last year. **Operating results were 6.4% unfavorable to budget at -\$574K** and were unfavorable to February of last year by 120.0%. CBITD's combined grant award drawdowns have served to mitigate the loss and result in a **loss of -\$16.1K for the month of February. This loss is attributed to depletion of Rural CARES Act funds during the month. Available Urban CARES Act Funds remain robust.**

Revenue Assessment: Good

Current Month:

February Operating Revenue of \$121K closed 82.2% over budgeted amounts and 23.7% below the same period last fiscal year.

- Scheduled passenger revenues of \$37K were 63.3% higher than budget and 36.8% below the same period last year.
- Vehicle revenues of \$37K closed 86.8% higher than budget and 13.3% lower than the same period last year.
- Freight revenues were \$44K and closed 130.8% above budget and 26.2% higher than the same period last year.
- Group sales closed 46.5% below projections and 96.6% lower than the same month last year.

Year to date (YTD):

YTD Operating Revenue was \$1.023M and was 101.4% ahead of budget and 10.1% below the same period last fiscal year.

- Scheduled passenger revenues YTD were better than budget by 136.9% and were down 15.5% as compared to last fiscal year.
 - Passenger Peaks had approximately \$37K in school pass revenue in October.
- Vehicle revenues YTD of \$336K are better than budget by 113.8% and are 18.5% ahead of FY20 YTD.
- Freight revenues YTD of \$306K were 112.1% above budgeted numbers and were 21.1% ahead of last fiscal YTD.
- Group sales YTD of \$3.1K closed 90.1% behind budget and 97.6% below the same period last year.

Expense Assessment: Fair

Current Month:

February expenses of \$695K were 14.8% over budgeted amount and were 65.6% higher than February of last year.

- Personnel expenses were 26.8% over budget and 44.7% above last February.

- In Crew wages, Payroll continues to trend over budget due to overtime resulting from crew platooning.
 - FICA is derived from wages, so when they are high, so too is FICA.
 - Admin Direct Offset was zero for the month, as indirect cost from CARES Act grant revenues covers this expense.
 - Employee insurances were below budget for the month despite Section 139 reimbursement of employee contributions.
- Vessel maintenance ended 4.6% over budget and 149.0% above February of last year, primarily due to Bay Mist drydock for which \$113K was realized in February.
 - Machigonne was over budget for February at \$6.4K, due to dry dock being planned for the vessel during the month. The vessel required only general repairs and maintenance.
 - Maquoit maintenance for the month totaled \$13k and included routine service and small repairs.
 - Bay Mist has required major shipyard expenses in February, totaling \$113K, a total of \$186K was budgeted for this biennial shipyard.
 - Aucocisco required minimal repairs during the month, totaling \$2.8K for routine service.
 - Wabanaki for the month was \$9K, necessary repairs were minor and routine in nature.
 - Fuel was well below near budget in February \$24k. CBL has locked fuel at the following prices: \$2.25 and \$1.85 per gallon. Fuel pricing is favorable and predictable through FY2022.
- Operations expense was 2.7% over budget and 127.4% higher than the same period last year.
 - Data processing was \$13.2K and included software licensing and general network maintenance. Also included were AVL maintenance and the first part of iPad purchases for directors and staff. All expenses were grant reimbursable.
 - Travel included trips to Rockland for drydock service on Bay Mist.
 - Crew meals was high due to providing lunch for platooned crews.
 - Barge subcontracting included expense related to Peaks Island Pier.
 - Office Supplies was high due to work from home.
 - Ops Misc. included many items and supplies to clean and sanitize vessels due to COVID-19 as well as an order of Portland Trash Bags.
 - Credit card fees were over budget for the month, as sales were higher than planned for the month of February.
- Terminal expense was 16.2% over budget and 36.8% higher than last February.
 - Paper and Cleaning Supplies included various safety supplies and items and supplies to clean and sanitize terminal areas due to COVID-19.
 - Terminal Misc. included signage, door repairs, security, and various other small repairs and items.
 - Peaks Janitorial was zero due to timing.
 - Terminal Plowing included some catch up billing for previous month.
- Sales expense was under budget and closed 61.2% under projections and 47.5% lower than the same period last year.
 - Marketing included COVID-19 communications consulting and related services for the month.

Year to date (YTD):

YTD Expenses were 12.6% over budget and were 21.7% higher than last YTD, primarily due to Personnel Expense related to the COVID-19 pandemic.

- Personnel expenses YTD were 23.9% unfavorable to budget and 33.2% above last YTD, primarily due to crew platooning in response to COVID-19 and a resulting increase in overtime hours.
 - In December, employee recognition included holiday Hannaford gift cards for full and part time employees.
- Vessel maintenance was 14.3% under budget and 8.1% lower than last fiscal YTD.
 - Bay Mist drydock expense has reached \$113K while \$183K was budgeted.
 - Upcoming drydocks later this year include Machigonne budgeted at \$630K and Aucocisco at \$273K.
- Operations expense was 22.5% over budget and 44.5% above last YTD.
- Terminal expense was 16.2% unfavorable to budget and 20.6% higher than last YTD.
- Sales expense YTD was 49.5% below budget and 46.9% below last YTD.

Operating Surplus/Loss: Fair

Current Month:

Operating result of -\$574K was 6.4% worse than budget and 120.0% worse than the same period last year, which was -\$261K.

Year to date (YTD):

YTD operating result of -\$2.096M was 11.8% worse than budget and 47.1% unfavorable to last YTD where the result was -\$1.425M.

Grant Revenues: Good

Current Month:

Grant revenue of \$558K for the month was 3.4% over budget and 926.4% above the same period last year. All grant revenue was attributed to the CARES Act funding in response to COVID-19, which allowed CBITD to take advantage of available funds as operating assistance, both urban and rural.

Year to date (YTD):

Grant revenue YTD of \$2.062M is 9.1% below budget, and 221.7% above last YTD.

Surplus/Loss: Excellent

Current Month:

Final result of -\$16K was slightly unfavorable to the projected surplus of \$260, though CBITD is fortunate to receive CARES funding to cover most expenses during the month. It is anticipated that CBITD will draw CARES funds next month to cover this loss.

Year to date (YTD):

Our current YTD result is -\$34K, which is very near budget of \$4K and is favorable to last YTD, where the result was -\$208K. It is anticipated that March YTD result will return to \$0 with the carryover drawdown from February.

Line of Credit Balance: Currently \$0 with an available credit balance of \$2,000,000

**CBITD Revenues and Expenses
Summary**

	FY2021	FEBRUARY				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs
	BUDGET	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	FY20
REVENUES											
SCH SERVICE	\$2,184,912	\$ 62,421	\$ 119,739	\$ 57,318	91.8%	\$ 458,606	\$ 1,014,163	\$ 555,557	121.1%	\$ 976,232	3.9%
GR SALES	\$261,440	\$ 1,031	\$ 552	\$ (479)	-46.5%	\$ 31,950	\$ 3,163	\$ (28,787)	-90.1%	\$ 133,886	-97.6%
MISC	\$38,543	\$ 3,113	\$ 1,005	\$ (2,108)	-67.7%	\$ 17,507	\$ 6,062	\$ (11,445)	-65.4%	\$ 27,614	-78.0%
TOTAL REVENUES	\$2,484,895	\$ 66,565	\$ 121,296	\$ 54,731	82.2%	\$ 508,063	\$ 1,023,388	\$ 515,325	101.4%	\$ 1,137,732	-10.1%
EXPENSES											
PERSONNEL	\$4,495,833	\$ 317,610	\$ 402,801	\$ (85,191)	-26.8%	\$ 1,654,817	\$ 2,049,607	\$ (394,790)	-23.9%	\$ 1,538,201	-33.2%
VESSELS	\$2,258,266	\$ 171,003	\$ 178,952	\$ (7,949)	-4.6%	\$ 641,755	\$ 549,786	\$ 91,969	14.3%	\$ 598,438	8.1%
OPERATIONS	\$675,415	\$ 71,100	\$ 73,024	\$ (1,924)	-2.7%	\$ 256,910	\$ 314,669	\$ (57,759)	-22.5%	\$ 217,165	-44.9%
TERMINAL	\$345,398	\$ 29,678	\$ 34,476	\$ (4,798)	-16.2%	\$ 146,363	\$ 170,033	\$ (23,670)	-16.2%	\$ 141,576	-20.1%
SALES	\$172,665	\$ 16,950	\$ 6,571	\$ 10,379	61.2%	\$ 71,600	\$ 36,149	\$ 35,451	49.5%	\$ 68,138	46.9%
DEBT SERVICE	\$0	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PROVISION FOR DEF RED	\$0	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
TOTAL EXPENSES	\$7,947,577	\$ 606,341	\$ 695,824	\$ (89,483)	-14.8%	\$ 2,771,445	\$ 3,120,244	\$ (348,799)	-12.6%	\$ 2,563,518	-21.7%
OPERATING SURPLUS/LOSS	-\$5,462,682	\$ (539,776)	\$ (574,529)	\$ (34,753)	6.4%	\$ (2,263,382)	\$ (2,096,856)	\$ 166,526	7.4%	\$ (1,425,786)	-47.1%
OP GRANT REVENUES											
FTA PM REVENUE	\$1,711,872	\$ 127,280	\$ -	\$ (127,280)	-100.0%	\$ 407,597	\$ -	\$ (407,597)	-100.0%	\$ 434,653	-100.0%
FTA RURAL REVENUE	\$800,000	\$ 103,189	\$ 114,060	\$ 10,871	10.5%	\$ 464,949	\$ 474,283	\$ 9,334	2.0%	\$ 165,188	187.1%
FTA OPERATING REVENUE	\$2,822,508	\$ 309,567	\$ 444,354	\$ 134,787	43.5%	\$ 1,394,849	\$ 1,519,281	\$ 124,432	8.9%	\$ -	0.0%
STATE SUBSIDY REVENUE	\$68,444	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 68,444	\$ 68,444	0.0%	\$ 68,444	0.0%
TOTAL OP GRANT RESERVES	\$5,402,824	\$ 540,036	\$ 558,414	\$ 18,378	3.4%	\$ 2,267,395	\$ 2,062,008	\$ (205,387)	-9.1%	\$ 668,285	208.6%
SURPLUS/LOSS	-\$59,858	\$ 260	\$ (16,115)	\$ (16,375)	6298.1%	\$ 4,013	\$ (34,848)	\$ (38,861)	968.4%	\$ (757,500)	95.4%

**CBITD Revenues and Expenses
Overview**

	FY2021 BUDGET	FEBRUARY				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs FY20
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	
REVENUES											
PASSENGER	\$ 885,230	\$ 23,028	\$ 37,603	\$ 14,575	63.3%	\$ 156,576	\$ 371,001	\$ 214,425	136.9%	\$ 439,069	-15.5%
VEHICLE	\$ 720,326	\$ 19,971	\$ 37,307	\$ 17,336	86.8%	\$ 157,555	\$ 336,801	\$ 179,246	113.8%	\$ 284,101	18.5%
FREIGHT	\$ 509,396	\$ 13,592	\$ 39,261	\$ 25,669	188.9%	\$ 115,325	\$ 276,489	\$ 161,164	139.7%	\$ 222,477	24.3%
MAIL	\$ 69,960	\$ 5,830	\$ 5,567	\$ (263)	-4.5%	\$ 29,150	\$ 29,874	\$ 724	2.5%	\$ 30,586	-2.3%
TOTAL	\$ 2,184,912	\$ 62,421	\$ 119,739	\$ 57,318	91.8%	\$ 458,606	\$ 1,014,163	\$ 555,557	121.1%	\$ 976,232	3.9%
GR SALES											
TOURS	\$ 239,740	\$ 531	\$ -	\$ (531)	-100.0%	\$ 21,350	\$ -	\$ (21,350)	-100.0%	\$ 65,466	-100.0%
CHARTERS	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ 33,092	-100.0%
CATERING	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ 28,204	-100.0%
VENDING	\$ 8,000	\$ 500	\$ 251	\$ (249)	-49.8%	\$ 2,750	\$ 1,145	\$ (1,605)	-58.4%	\$ 1,698	-32.6%
PROMOTIONAL	\$ 2,900	\$ -	\$ 301	\$ 301	0.0%	\$ 1,550	\$ 2,018	\$ 468	30.2%	\$ 1,150	0.0%
ADVERTISING	\$ 10,800	\$ -	\$ -	\$ -	#DIV/0!	\$ 6,300	\$ -	\$ (6,300)	-100.0%	\$ 4,275	0.0%
TOTAL	\$ 261,440	\$ 1,031	\$ 552	\$ (479)	-46.5%	\$ 31,950	\$ 3,163	\$ (28,787)	-90.1%	\$ 133,886	-97.6%
OTHER INCOME											
MISC	\$ 8,355	\$ 713	\$ 313	\$ (400)	-56.1%	\$ 3,743	\$ 1,310	\$ (2,433)	-65.0%	\$ 7,167	-81.7%
INTEREST	\$ 30,188	\$ 2,400	\$ 692	\$ (1,708)	-71.2%	\$ 13,764	\$ 4,752	\$ (9,012)	-65.5%	\$ 20,446	-76.8%
TOTAL	\$ 38,543	\$ 3,113	\$ 1,005	\$ (2,108)	-67.7%	\$ 17,507	\$ 6,062	\$ (11,445)	-65.4%	\$ 27,614	-78.0%
TOTAL OP REVENUES	\$ 2,484,895	\$ 66,565	\$ 121,296	\$ 54,731	82.2%	\$ 508,063	\$ 1,023,388	\$ 515,325	101.4%	\$ 1,137,732	-10.1%

**CBITD Revenues and Expenses
Overview**

	FY2021 BUDGET	FEBRUARY				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs FY20
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	
EXPENSES											
PERSONNEL											
PAYROLL	\$ 3,348,469	\$ 225,697	\$ 307,857	\$ (82,160)	-36.4%	\$ 1,197,337	\$ 1,571,642	\$ (374,305)	-31.3%	\$ 1,156,432	-35.9%
TAXES	\$ 261,980	\$ 17,714	\$ 22,790	\$ (5,076)	-28.7%	\$ 93,946	\$ 121,986	\$ (28,040)	-29.8%	\$ 87,661	-39.2%
EMPLOYEE INSURANCE	\$ 471,327	\$ 40,002	\$ 37,920	\$ 2,082	5.2%	\$ 191,313	\$ 183,798	\$ 7,515	3.9%	\$ 131,601	-39.7%
EMPLOYEE RELATED EXP	\$ 18,390	\$ 1,225	\$ 1,178	\$ 47	3.8%	\$ 7,360	\$ 6,903	\$ 457	6.2%	\$ 6,869	-0.5%
PENSION	\$ 395,667	\$ 32,972	\$ 33,056	\$ (84)	-0.3%	\$ 164,861	\$ 165,278	\$ (417)	-0.3%	\$ 155,638	-6.2%
TOTAL	\$ 4,495,833	\$ 317,610	\$ 402,801	\$ (85,191)	-26.8%	\$ 1,654,817	\$ 2,049,607	\$ (394,790)	-23.9%	\$ 1,538,201	-33.2%
VESSELS											
REPAIRS	\$ 1,586,900	\$ 121,250	\$ 148,071	\$ (26,821)	-22.1%	\$ 350,250	\$ 289,641	\$ 60,609	17.3%	\$ 314,467	7.9%
FUEL	\$ 594,566	\$ 43,353	\$ 24,836	\$ 18,517	42.7%	\$ 259,505	\$ 229,915	\$ 29,590	11.4%	\$ 254,937	9.8%
INSURANCE	\$ 76,800	\$ 6,400	\$ 6,046	\$ 354	5.5%	\$ 32,000	\$ 30,230	\$ 1,770	5.5%	\$ 29,034	-4.1%
TOTAL	\$ 2,258,266	\$ 171,003	\$ 178,952	\$ (7,949)	-4.6%	\$ 641,755	\$ 549,786	\$ 91,969	14.3%	\$ 598,438	8.1%
OPERATIONS											
TELEPHONE	\$ 22,440	\$ 1,870	\$ 1,854	\$ 16	0.9%	\$ 9,350	\$ 9,505	\$ (155)	-1.7%	\$ 9,582	0.8%
MAIL AGENT	\$ 11,220	\$ 935	\$ 935	\$ -	0.0%	\$ 4,675	\$ 4,675	\$ -	0.0%	\$ 4,675	0.0%
OFFICE	\$ 168,289	\$ 9,884	\$ 18,418	\$ (8,534)	-86.3%	\$ 72,174	\$ 129,940	\$ (57,766)	-80.0%	\$ 74,805	-73.7%
CREDIT CARD	\$ 92,857	\$ 3,491	\$ 5,448	\$ (1,957)	-56.1%	\$ 28,717	\$ 45,534	\$ (16,817)	-58.6%	\$ 44,937	-1.3%
POSTAGE	\$ 3,360	\$ 280	\$ 356	\$ (76)	-27.1%	\$ 1,400	\$ 1,154	\$ 246	17.6%	\$ 1,589	27.4%
TRAVEL	\$ 4,800	\$ 400	\$ 1,125	\$ (725)	-181.3%	\$ 2,000	\$ 2,225	\$ (225)	-11.3%	\$ 9,080	75.5%
DAMAGES	\$ 22,950	\$ -	\$ -	\$ -	0.0%	\$ 9,450	\$ 1,756	\$ 7,694	81.4%	\$ 3,881	54.8%
OTHER INSURANCES	\$ 29,880	\$ 2,490	\$ 2,649	\$ (159)	-6.4%	\$ 12,450	\$ 13,244	\$ (794)	-6.4%	\$ 10,323	-28.3%
MISCELLANEOUS	\$ 14,654	\$ 340	\$ 626	\$ (286)	-84.1%	\$ 2,694	\$ 2,140	\$ 554	20.6%	\$ 3,662	41.6%
BARGE SUBCONTRACTING	\$ 158,500	\$ 42,000	\$ 38,500	\$ 3,500	0.0%	\$ 48,500	\$ 67,000	\$ (18,500)	-38.1%	\$ 5,850	0.0%
PROFESSIONAL	\$ 87,225	\$ 5,505	\$ 1,704	\$ 3,801	69.0%	\$ 40,670	\$ 22,599	\$ 18,071	0.0%	\$ 30,635	26.2%
DUE & PUC	\$ 17,975	\$ -	\$ 525	\$ (525)	0.0%	\$ 4,450	\$ 8,526	\$ (4,076)	0.0%	\$ 9,082	6.1%
UNIFORMS	\$ 31,515	\$ 1,280	\$ 784	\$ 496	38.8%	\$ 15,955	\$ 6,271	\$ 9,684	60.7%	\$ 9,063	30.8%
TRAINING	\$ 9,750	\$ 2,625	\$ 100	\$ 2,525	96.2%	\$ 4,425	\$ 100	\$ 4,325	97.7%	\$ -	0.0%
TOTAL	\$ 675,415	\$ 71,100	\$ 73,024	\$ (1,924)	-2.7%	\$ 256,910	\$ 314,669	\$ (57,759)	-22.5%	\$ 217,165	-44.9%

**CBITD Revenues and Expenses
Overview**

	FY2021 BUDGET	FEBRUARY				FISCAL YEAR TO DATE				PREVIOUS	FY21 vs FY20
		PROJECTED	ACTUAL	VARIANCE	VARIANCE %	PROJECTED	ACTUAL	VARIANCE	VARIANCE %	YTD	
EXPENSES											
TERMINAL											
UTILITIES	\$ 60,003	\$ 7,008	\$ 5,617	\$ 1,391	19.8%	\$ 28,268	\$ 30,665	\$ (2,397)	-8.5%	\$ 28,362	-8.1%
JANITORIAL	\$ 78,540	\$ 6,390	\$ 5,692	\$ 698	10.9%	\$ 32,310	\$ 38,238	\$ (5,928)	-18.3%	\$ 29,507	-29.6%
RENT	\$ 35,940	\$ 2,995	\$ 2,995	\$ -	0.0%	\$ 14,975	\$ 14,977	\$ (2)	0.0%	\$ 13,315	-12.5%
MAINTENANCE	\$ 170,915	\$ 13,285	\$ 20,171	\$ (6,886)	-51.8%	\$ 70,810	\$ 86,153	\$ (15,343)	-21.7%	\$ 70,391	-22.4%
TOTAL	\$ 345,398	\$ 29,678	\$ 34,476	\$ (4,798)	-16.2%	\$ 146,363	\$ 170,033	\$ (23,670)	-16.2%	\$ 141,576	-20.1%
SALES											
ADVERTISING	\$ 172,665	\$ 16,950	\$ 6,571	\$ 10,379	61.2%	\$ 71,600	\$ 32,824	\$ 38,776	54.2%	\$ 45,826	28.4%
CATERING	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 3,325	\$ (3,325)	0.0%	\$ 22,312	85.1%
TOTAL	\$ 172,665	\$ 16,950	\$ 6,571	\$ 10,379	61.2%	\$ 71,600	\$ 36,149	\$ 35,451	49.5%	\$ 68,138	46.9%
DEBT SERVICE											
TOTAL	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	
TOTAL EXPENSES	\$ 7,947,577	\$ 606,341	\$ 695,824	\$ (89,483)	-14.8%	\$ 2,771,445	\$ 3,120,244	\$ (348,799)	-12.6%	\$ 2,563,518	-21.7%
TOTAL OP REVENUES	\$ 2,484,895	\$ 66,565	\$ 121,296	\$ 54,731	82.2%	\$ 508,063	\$ 1,023,388	\$ 515,325	101.4%	\$ 1,137,732	-10.1%
OP SURPLUS/LOSS	\$ (5,462,682)	\$ (539,776)	\$ (574,529)	\$ (34,752)	-6.4%	\$ (2,263,382)	\$ (2,096,856)	\$ 166,526	7.4%	\$ (1,425,786)	-47.1%
OP GRANT REVENUES											
FTA PREVENTATIVE MAIN	\$ 1,711,872	\$ 127,280	\$ -	\$ (127,280)	-100.0%	\$ 407,597	\$ -	\$ (407,597)	-100.0%	\$ 434,653	-100.0%
FTA RURAL REVENUE	\$ 800,000	\$ 103,189	\$ 114,060	\$ 10,871	0.0%	\$ 464,949	\$ 474,283	\$ 9,334	2.0%	\$ 165,188	187.1%
FTA OPERATING REVENUE	\$ 2,822,508	\$ 309,567	\$ 444,354	\$ 134,787	0.0%	\$ 1,394,849	\$ 1,519,281	\$ 124,432	0.0%	\$ -	0.0%
STATE SUBSIDY REVENUE	\$ 68,444	\$ -	\$ -	\$ -	100.0%	\$ -	\$ 68,444	\$ 68,444	0.0%	\$ 68,444	
TOTAL	\$ 5,402,824	\$ 540,036	\$ 558,414	\$ 18,378	3.4%	\$ 2,267,395	\$ 2,062,008	\$ (273,831)	-12.1%	\$ 668,285	208.6%
SURPLUS/LOSS	\$ (59,858)	\$ 260	\$ (16,115)	\$ (16,375)	-6298.1%	\$ 4,013	\$ (34,848)	\$ (38,861)	-968.4%	\$ (757,500)	95.4%

Casco Bay Island Transit District	Budget 2021	February 2021 Budget	February 2021 Actual	YTD Budget 2/28/21	YTD Actual 2/28/21	YTD Actual 2/29/20	% Change
1. REVENUES: SCHEDULED SERVICE							
PASSENGER - PEAKS	603,410	15,539	22,144	107,012	259,999	301,159	-13.7%
PASSENGER-LD	16,041	222	260	1,776	3,640	3,363	8.2%
PASSENGER - GD	31,990	842	3,483	6,631	23,450	22,744	3.1%
PASSENGER -D COVE	69,988	1,199	2,011	8,662	10,546	14,750	-28.5%
PASSENGER-LONG	112,547	3,661	6,867	23,256	50,621	69,927	-27.6%
PASSENGER -CHEB	12,377	162	260	840	3,915	3,140	24.7%
PASSENGER -CLIFF	26,369	869	1,348	5,334	10,066	13,768	-26.9%
ANIMALS	12,508	534	1,229	3,065	8,763	10,219	-14.2%
TICKET	885,230	23,028	37,603	156,576	371,001	439,069	-15.5%
VEHICLES - DOWNBAY	10,431	196	0	1,178	1,398	4,199	-66.7%
VEHICLES - PEAKS	709,895	19,775	37,307	156,377	335,403	279,903	19.8%
VEHICLE	720,326	19,971	37,307	157,555	336,801	284,101	18.5%
FREIGHT - PEAKS	215,206	7,043	18,910	53,797	133,349	113,797	17.2%
FREIGHT -LD	9,732	85	16	837	1,449	1,039	39.5%
FREIGHT -GD	15,322	85	1,131	6,427	7,947	5,711	39.2%
FREIGHT -DCOVE	31,216	380	2,218	4,699	16,597	10,400	59.6%
FREIGHT -LONG	82,363	2,519	5,898	18,847	40,617	32,869	23.6%
FREIGHT -CHEB	83,117	2,449	8,572	18,949	53,236	37,431	42.2%
FREIGHT -CLIFF	25,366	794	2,146	5,916	12,056	11,828	1.9%
UPFREIGHT	12,959	69	233	2,819	4,544	5,295	-14.2%
BIKES	34,115	168	137	3,034	6,694	4,107	63.0%
MAIL	69,960	5,830	5,567	29,150	29,874	30,586	-2.3%
FREIGHT	579,356	19,422	44,829	144,475	306,361	253,062	21.1%
1. REVENUES: SCHEDULED SERVICE TOTAL	2,184,912	62,421	119,739	458,606	1,014,163	976,232	3.9%
2. REVENUES: GROUP TOURS AND SALES							
BAILEY ISLAND RUN	46,000	0	0	0	0	74	-100.0%
BAILEY NATURE RUN	12,000	0	0	0	0	0	0.0%
MAILBOAT RUN	112,318	531	0	17,475	0	54,797	-100.0%
SUNSET RUN	27,629	0	0	2,448	0	1,966	-100.0%
DIAMOND PASS RUN	39,806	0	0	1,427	0	8,628	-100.0%
MOONLIGHT RUN	1,987	0	0	0	0	0	0.0%
TOUR	239,740	531	0	21,350	0	65,466	-100.0%
CHARTERS	0	0	0	0	0	23,450	-100.0%
CONCERT CRUISES	0	0	0	0	0	9,642	-100.0%
BAR	0	0	0	0	0	17,752	-100.0%
LOBSTER BAKES	0	0	0	0	0	10,452	-100.0%
CHARTER AND CATERING	0	0	0	0	0	61,297	-100.0%
ADVERTISING	10,800	0	0	6,300	0	4,275	-100.0%
VENDING	8,000	500	251	2,750	1,145	1,698	-32.6%
PROMOTIONAL ITEMS	2,900	0	301	1,550	2,018	1,150	75.5%
GROUP SALES OTHER	21,700	500	552	10,600	3,163	7,124	-55.6%
2. REVENUES: GROUP TOURS AND SALES TOTAL	261,440	1,031	552	31,950	3,163	133,886	-97.6%
3. REVENUES: OTHER INCOME							
OTHER MISC INCOME	8,355	713	313	3,743	1,310	7,167	-81.7%
INTEREST INCOME	30,188	2,400	692	13,764	4,752	20,446	-76.8%
MISC INCOME	38,543	3,113	1,005	17,507	6,062	27,614	-78.0%
3. REVENUES: OTHER INCOME TOTAL	38,543	3,113	1,005	17,507	6,062	27,614	-78.0%
TOTAL REVENUES	2,484,895	66,565	121,296	508,063	1,023,388	1,137,732	-10.1%

Casco Bay Island Transit District	Budget 2021	February 2021 Budget	February 2021 Actual	YTD Budget 2/28/21	YTD Actual 2/28/21	YTD Actual 2/29/20	% Change
5. EXPENSE: PERSONNEL							
ADMINISTRATIVE	466,872	35,913	46,597	188,544	200,227	180,034	11.2%
ADMINISTRATIVE DIRECT OFFSET	-76,170	-5,859	0	-30,761	-6,763	-23,036	-70.6%
ADMINISTRATIVE	390,702	30,054	46,597	157,783	193,464	156,998	23.2%
CAPTAINS - REGULAR	106,966	3,075	54	20,794	4,932	26,169	-81.2%
CAPTAINS - OVERTIME	36,499	475	711	6,809	4,167	6,327	-34.1%
UNION DECKHANDS - REGULAR	726,880	56,014	59,954	300,013	295,986	278,342	6.3%
UNION DECKHANDS - OVERTIME	221,699	12,939	42,903	59,896	203,858	75,973	168.3%
NONUNION DH - REGULAR	137,828	259	461	10,588	33,963	22,774	49.1%
NONUNION DH - OVERTIME	26,810	107	121	1,286	18,060	2,460	634.1%
SR CAPTAINS - REGULAR	517,491	39,409	46,414	201,882	240,476	207,913	15.7%
SR CAPTAINS - OVERTIME	75,175	5,855	28,808	25,039	147,500	26,879	448.8%
CREWS	1,849,348	118,133	179,428	626,307	948,942	646,837	46.7%
MAINTENANCE - REGULAR	184,446	13,866	13,733	71,584	73,417	47,405	54.9%
MAINTENANCE - OVERTIME	13,004	140	773	2,980	2,513	2,374	5.9%
MAINTENANCE	197,450	14,006	14,506	74,564	75,930	49,779	52.5%
SALES WAGES	81,021	6,099	5,863	32,018	30,807	33,615	-8.4%
OPS AGENTS - REGULAR	348,035	25,853	29,364	137,703	146,036	138,098	5.7%
OPS AGENTS - OVERTIME	52,299	5,017	5,208	26,226	26,425	26,453	-0.1%
OPS AGENTS	400,334	30,870	34,572	163,929	172,461	164,551	4.8%
TICKET OFFICE - REGULAR	248,966	12,998	13,023	72,635	77,976	36,876	111.5%
TICKET OFFICE - OVERTIME	9,064	338	932	807	2,468	832	196.6%
TICKET OFFICE	258,030	13,336	13,955	73,442	80,444	37,708	113.3%
OPERATIONS MANAGEMENT	171,584	13,199	12,936	69,294	69,596	66,944	4.0%
Payroll-Salaries	3,348,469	225,697	307,857	1,197,337	1,571,642	1,156,432	33.2%
FICA ADMINISTRATIVE	35,712	2,747	3,449	14,422	14,685	13,118	11.9%
FICA - OPS AGENTS	30,626	2,362	2,612	12,541	13,439	12,601	6.7%
FICA UNION DECKHANDS	72,563	5,275	7,682	27,530	38,090	28,571	33.3%
FICA NONUNION DECKHANDS	12,593	28	45	908	3,980	1,934	105.8%
FICA SR CAPTAINS	56,314	3,734	5,482	19,471	28,909	17,249	67.6%
FICA CREW	141,470	9,037	13,208	47,909	70,978	47,754	48.6%
FICA MAINTENANCE	15,104	1,071	1,070	5,703	5,680	3,726	52.4%
FICA - SALES	6,201	467	439	2,451	2,337	2,563	-8.8%
FICA - TICKET OFFICE	19,739	1,020	1,068	5,618	6,154	2,890	112.9%
FICA - OPERATIONS MANAGEMENT	13,128	1,010	945	5,302	5,198	5,009	3.8%
STATE UNEMPLOYMENT	0	0	0	0	3,514	0	0.0%
Taxes	261,980	17,714	22,790	93,946	121,986	87,661	33.2%
HEALTH INSURANCE ADMINISTRATIVE	51,389	4,363	4,848	20,846	24,244	13,395	81.0%
DENTAL INSURANCE ADMINISTRATIVE	5,928	503	370	2,404	1,907	1,809	5.4%
LIFE INSURANCE ADMINISTRATIVE	336	28	18	140	90	72	25.0%
ADMINISTRATIVE	57,653	4,894	5,236	23,390	26,241	15,276	71.8%
HEALTH INSURANCE CREW	224,508	19,062	18,686	91,074	88,618	66,171	33.9%
DENTAL INSURANCE CREW	24,041	2,041	1,541	9,752	8,114	8,385	-3.2%
LIFE INSURANCE CREW	1,512	126	81	630	429	434	-1.2%
CREW	250,061	21,229	20,308	101,456	97,161	74,989	29.6%
HEALTH INSURANCE MAINTENANCE	21,370	1,814	1,249	8,668	6,107	1,676	264.4%
DENTAL INSURANCE MAINTENANCE	3,562	302	209	1,444	1,078	751	43.5%
LIFE INSURANCE MAINTENANCE	312	14	10	214	50	33	51.5%
MAINTENANCE	25,244	2,130	1,468	10,326	7,235	2,460	194.1%
HEALTH INSURANCE SALES	15,366	1,305	1,272	6,234	6,166	4,101	50.4%
DENTAL INSURANCE SALES	611	52	34	248	176	184	-4.3%
LIFE INSURANCE SALES	72	6	3	30	16	15	6.7%
SALES	16,049	1,363	1,309	6,512	6,357	4,300	47.8%

Casco Bay Island Transit District	Budget 2021	February 2021 Budget	February 2021 Actual	YTD Budget 2/28/21	YTD Actual 2/28/21	YTD Actual 2/29/20	% Change
HEALTH INSURANCE OPS AGENTS	94,255	8,003	7,797	38,236	30,405	26,089	16.5%
DENTAL INSURANCE OPS AGENTS	6,131	521	398	2,488	2,054	2,147	-4.3%
LIFE INSURANCE OPS AGENTS	312	26	20	130	102	104	-1.9%
OPS AGENTS	100,698	8,550	8,216	40,854	32,562	28,339	14.9%
HEALTH INSURANCE OPERATIONS MANAGER	15,518	1,318	1,272	6,296	13,672	5,645	142.2%
DENTAL INSURANCE OPERATIONS MANAGER	5,877	499	104	2,384	535	559	-4.3%
LIFE INSURANCE OPERATIONS MANAGER	227	19	7	95	34	33	3.0%
OPERATIONS MANAGEMENT	21,622	1,836	1,383	8,775	14,241	6,237	128.3%
Employee Insurance	471,327	40,002	37,920	191,313	183,798	131,601	33.2%
Employee Related Expense	18,390	1,225	1,178	7,360	6,903	6,869	33.2%
Pension	395,667	32,972	33,056	164,861	165,278	155,638	33.2%
5. EXPENSE: PERSONNEL TOTAL	4,495,833	317,610	402,801	1,654,817	2,049,607	1,538,201	33.2%
6. EXPENSE: VESSEL							
GENERAL REPAIR SHOP	7,350	350	1,918	4,900	4,042	2,982	35.5%
GENERAL	7,350	350	1,918	4,900	4,042	2,982	35.5%
GENERAL REPAIR MACHIGONNE	61,400	0	5,984	23,200	22,863	13,055	75.1%
DRYDOCK MACHIGONNE	630,000	0	0	0	0	0	0.0%
DIVING MACHIGONNE	21,800	0	0	3,400	0	0	0.0%
OIL CHANGE MACHIGONNE	34,300	0	465	19,600	10,144	11,520	-11.9%
MACHIGONNE	747,500	0	6,450	46,200	33,008	24,575	34.3%
GENERAL REPAIRS MAQUOIT	88,000	7,000	10,065	35,000	39,107	32,235	21.3%
DRYDOCK MAQUOIT	0	0	0	0	0	5,073	-100.0%
DIVING MAQUOIT	23,700	0	0	3,600	0	0	0.0%
OIL CHANGE MAQUOIT	30,100	2,400	3,703	11,800	12,992	17,859	-27.3%
MAQUOIT	141,800	9,400	13,768	50,400	52,099	55,167	-5.6%
GENERAL REPAIRS BAY MIST	33,000	2,000	3	10,000	2,627	7,098	-63.0%
DRYDOCK BAY MIST	183,750	100,000	113,954	183,750	114,079	0	0.0%
DIVING BAY MIST	9,400	0	0	1,900	0	0	0.0%
OIL CHANGE BAY MIST	5,200	0	0	400	0	0	0.0%
BAY MIST	231,350	102,000	113,957	196,050	116,706	7,098	1544.2%
GENERAL REPAIRS AUCO	63,000	3,500	2,892	19,300	30,032	17,625	70.4%
DRYDOCK AUCO	273,000	0	0	0	0	0	0.0%
DIVING AUCO	23,300	0	0	5,000	0	0	0.0%
OIL CHANGE AUCO	18,000	2,000	0	7,000	1,690	4,996	-66.2%
AUCOCISCO	377,300	5,500	2,892	31,300	31,722	22,621	40.2%
GENERAL REPAIRS WABANAKI	34,800	2,000	7,108	8,400	42,052	15,934	163.9%
DRYDOCK WABANAKI	0	0	0	0	0	179,454	-100.0%
DIVING WABANAKI	20,800	0	0	3,000	0	0	0.0%
OIL CHANGE WABANAKI	26,000	2,000	1,978	10,000	10,013	6,635	50.9%
WABANAKI	81,600	4,000	9,086	21,400	52,065	202,023	-74.2%
Repairs	1,586,900	121,250	148,071	350,250	289,641	314,467	-8.1%
FUEL MACHIGONNE	158,796	14,931	4,341	76,454	80,047	78,377	2.1%
FUEL MAQUOIT	186,478	15,978	8,054	96,916	73,170	98,567	-25.8%
FUEL BAY MIST	10,759	1,146	0	7,104	2,274	7,923	-71.3%
FUEL AUCOCISCO	84,785	1,933	5,895	30,831	15,722	30,595	-48.6%
FUEL WABANAKI	153,748	9,365	6,546	48,200	58,702	39,474	48.7%
Fuel	594,566	43,353	24,836	259,505	229,915	254,937	-8.1%
Insurance Boat	76,800	6,400	6,046	32,000	30,230	29,034	-8.1%
6. EXPENSE: VESSEL TOTAL	2,258,266	171,003	178,952	641,755	549,786	598,438	-8.1%

Casco Bay Island Transit District	Budget 2021	February 2021 Budget	February 2021 Actual	YTD Budget 2/28/21	YTD Actual 2/28/21	YTD Actual 2/29/20	% Change
7. EXPENSE: OPERATIONS							
Telephone	22,440	1,870	1,854	9,350	9,505	9,582	44.9%
Mail Agent	11,220	935	935	4,675	4,675	4,675	44.9%
DATA PROCESSING	114,592	7,863	13,254	44,374	83,598	39,373	112.3%
MEETING MEALS	0	0	0	0	44	900	-95.1%
OFFICE SUPPLIES	11,750	550	640	3,250	7,727	3,937	96.3%
ARMORED CAR	4,752	396	0	1,980	1,318	2,232	-40.9%
CREW MEALS	9,695	150	1,960	2,545	14,117	2,950	378.5%
TWIC CARDS	1,500	0	0	500	0	250	-100.0%
MISC	2,400	200	1,764	1,000	8,370	8,134	2.9%
EMPLOYEE RECOGNITION	16,100	100	0	15,400	10,657	15,034	-29.1%
INTERNET	7,500	625	799	3,125	4,109	1,995	106.0%
Office	168,289	9,884	18,418	72,174	129,940	74,805	44.9%
Credit Card	92,857	3,491	5,448	28,717	45,534	44,937	44.9%
Postage	3,360	280	356	1,400	1,154	1,589	44.9%
Travel	4,800	400	1,125	2,000	2,225	9,080	44.9%
EMPLOYEE INJURIES	9,450	0	0	6,500	984	3,317	-70.3%
EMPLOYEE LOST TIME	500	0	0	250	0	0	0.0%
CUSTOMER INJURIES	1,200	0	0	0	0	0	0.0%
FREIGHT DAMAGES	7,300	0	0	700	661	405	63.2%
DAMAGES CARS	4,500	0	0	2,000	112	159	-29.6%
Damages	22,950	0	0	9,450	1,756	3,881	44.9%
Other Insurances	29,880	2,490	2,649	12,450	13,244	10,323	44.9%
VAN	1,200	100	281	500	814	838	-2.9%
OVER/SHORT	0	0	25	0	259	136	90.4%
METRO PASSES	2,508	240	0	1,194	0	1,495	-100.0%
LOST PASSES	0	0	0	0	-12	-8	50.0%
NEWSPAPER ADS	1,250	0	319	500	629	1,201	-47.6%
WATER TAXI	1,600	0	0	500	450	0	0.0%
REGGAE SECURITY	8,096	0	0	0	0	0	0.0%
Miscellaneous	14,654	340	626	2,694	2,140	3,662	44.9%
Barge Subcontracting	158,500	42,000	38,500	48,500	67,000	5,850	44.9%
LEGAL	48,000	4,000	1,350	20,000	8,262	8,786	-6.0%
HUMAN PERFORMANCE	12,720	1,060	0	5,300	0	4,593	-100.0%
PHYSICALS	3,910	0	168	0	504	672	-25.0%
DRUG TESTS	4,695	195	186	1,020	2,033	2,001	1.6%
ACCOUNTANTS	14,400	0	0	12,600	11,800	13,600	-13.2%
OTHER	3,000	250	0	1,250	0	865	-100.0%
ELECTION EXPENSE	500	0	0	500	0	117	-100.0%
Professional	87,225	5,505	1,704	40,670	22,599	30,635	44.9%
Dues & PUC	17,975	0	525	4,450	8,526	9,082	44.9%
Uniforms	19,985	680	323	12,555	4,052	8,041	44.9%
Boots	11,530	600	461	3,400	2,219	1,022	44.9%
Training	9,750	2,625	100	4,425	100	0	44.9%
7. EXPENSE: OPERATIONS TOTAL	675,415	71,100	73,024	256,910	314,669	217,165	44.9%
8. EXPENSE: TERMINAL							
UTILITIES TERMINAL	32,800	3,022	2,924	14,728	19,588	15,723	24.6%
WATER	8,248	336	430	2,160	3,098	3,979	-22.1%
TERMINAL HEAT	17,155	3,500	2,107	10,630	7,316	8,039	-9.0%
UTILITIES PEAKS	1,800	150	156	750	662	621	6.6%
Utilities	60,003	7,008	5,617	28,268	30,665	28,362	20.1%

Casco Bay Island Transit District	Budget 2021	February 2021 Budget	February 2021 Actual	YTD Budget 2/28/21	YTD Actual 2/28/21	YTD Actual 2/29/20	% Change
JANITORIAL TERMINAL ROUTINE	73,800	6,150	5,692	30,750	30,433	28,087	8.4%
JANITORIAL PEAKS	4,740	240	0	1,560	7,805	1,420	449.6%
Janitorial	78,540	6,390	5,692	32,310	38,238	29,507	20.1%
Rent	35,940	2,995	2,995	14,975	14,977	13,315	20.1%
FIRE ALARM	13,800	1,150	2,197	5,750	5,307	1,657	220.3%
PEST CONTROL	960	80	0	400	364	435	-16.3%
TRASH	11,245	785	783	4,290	4,049	4,232	-4.3%
PAPER & CLEANING SUPPLIES	36,100	2,150	2,290	11,600	12,450	10,470	18.9%
FREIGHT EQUIPMENT AND SUPPLIES	10,400	0	3,712	2,000	4,080	855	377.2%
RUG RENTAL	3,840	320	220	1,600	986	1,504	-34.4%
MISC	51,740	4,000	2,678	20,800	37,223	24,409	52.5%
PROPANE	9,630	600	502	3,170	3,194	3,046	4.9%
FORKLIFT	4,000	0	0	1,000	0	0	0.0%
POWER WASHING	2,000	0	0	0	0	0	0.0%
PIER & TRANSFER BRIDGE	8,000	0	0	3,200	4,565	7,263	-37.1%
PLOWING TERMINAL	3,000	1,000	7,790	3,000	13,935	1,725	707.8%
PLOWING PEAKS	16,200	3,200	0	14,000	0	14,795	-100.0%
Maintenance	170,915	13,285	20,171	70,810	86,153	70,391	20.1%
8. EXPENSE: TERMINAL TOTAL	345,398	29,678	34,476	146,363	170,033	141,576	20.1%
9. EXPENSE: SALES							
BROCHURE	5,000	0	0	5,000	0	0	0.0%
SAILING SCHEDULE	9,800	0	0	3,000	124	2,928	-95.8%
PUBLICATIONS	6,060	500	0	3,250	0	1,895	-100.0%
ADVERTISING	3,000	0	0	750	1,969	2,710	-27.3%
OTHER ADVERTISING EXPENSE	6,955	250	0	900	166	2,320	-92.8%
ONLINE ADVERTISING	14,400	1,200	371	6,000	1,793	2,305	-22.2%
RADIO ADS	21,750	0	0	0	0	0	0.0%
WEBSITE	24,000	2,000	0	10,000	600	7,425	-91.9%
KIOSK	700	0	0	200	0	0	0.0%
MARKETING	81,000	13,000	6,200	42,500	28,172	26,000	8.4%
SPECIAL EVENT CRUISES	0	0	0	0	0	243	-100.0%
Advertising	172,665	16,950	6,571	71,600	32,824	45,826	-46.9%
BEVERAGES	0	0	0	0	0	1,919	-100.0%
OTHER BAR EXPENSE	0	0	0	0	3,325	3,555	-6.5%
SECURITY	0	0	0	0	0	1,311	-100.0%
BAR EXPENSE	0	0	0	0	3,325	6,785	-51.0%
LOBSTER BAKES	0	0	0	0	0	12,121	-100.0%
CONCERT CRUISES	0	0	0	0	0	3,406	-100.0%
Catering	0	0	0	0	3,325	22,312	-46.9%
9. EXPENSE: SALES TOTAL	172,665	16,950	6,571	71,600	36,149	68,138	-46.9%
TOTAL EXPENSE	7,947,577	606,341	695,824	2,771,445	3,120,244	2,563,518	21.7%
NET OPER INCOME (LOSS) TOTAL	-5,462,682	-539,776	-574,529	-2,263,382	-2,096,856	-1,425,786	47.1%
FTA PM REVENUE	1,711,872	127,280	0	407,597	0	434,653	-100.0%
FTA RURAL REVENUE	800,000	103,189	114,060	464,949	474,283	165,188	187.1%
FTA OPERATING REVENUE	2,822,508	309,567	444,354	1,394,849	1,519,281	0	0.0%
STATE SUBSIDY REVENUE	68,444	0	0	0	68,444	68,444	0.0%
TOTAL	5,402,824	540,036	558,414	2,267,395	2,062,008	668,285	208.6%
SURPLUS/LOSS TOTAL	-59,858	260	-16,115	4,013	-34,848	-757,500	-95.4%

Note: CBITD monthly Income Statements exclude General Fund balance deposit and depreciation expense for the current fiscal year. CBITD estimates these line items for the September statement only, and reports them on the Audited Financial Statement, which can be found at www.cascobaylines.com



Casco Bay Island Transit District
Cash Balances
As of: February 28, 2021

Gorham Savings Bank Operating Account			
February 1 - Opening Balance		\$ 184,000.00	
	<i>Deposits/Credits</i>		\$ 1,562,563.60
	<i>Withdrawals/Debits</i>		\$ 1,562,563.60
February 28 - Closing Balance			\$ 184,000.00
Gorham Savings Demand Deposit Account			
February 1 - Opening Balance		\$ 619,830.66	
	<i>Interest Earned</i>		\$ 217.40
February 28 - Closing Balance			\$ 840,782.03
Gorham Savings Restricted Funds			
February 1 - Opening Balance		\$ 3,286,155.68	
	<i>Interest Earned</i>		\$ 588.79
February 28 - Closing Balance			\$ 3,270,722.32
Total Cash On Hand			
February 1 - Opening Balance		\$ 4,089,986.34	
February 28 - Closing Balance			\$ 4,295,504.35
Net Change in Cash Position - Month of February			205,518.01

Maintenance Fund Balance	\$ 346,117.22
Capital Reserve Fund Balance	\$ 1,273,384.46
Garage Maintenance Fund Balance	\$ 670,513.21
Garage Excess Fund Balance	\$ 976,712.43



Casco Bay Island Transit District

Grant Balances

As of: February 28, 2021

Grant Number	Desc.	Total (incl Local Share)
ME2016-13	Vessel Design	\$ 133,829
ME2019-005	New Vessel Const.	\$ 10,000,000
ME2016-14	Electronics	\$ 221,745
ME2016-18	Phase 2	\$ 4,553,286
ME2018-014	Security	\$ 180,300
	PM Hardware Software	\$ 5,436
	Ticketing Software	\$ 60,100
	Planning	\$ 128,999
ME2018-003	Furniture	\$ 62,626
ME2019-018	PM	\$ 1,095,090
	Planning	\$ 5,437
ME2020-001	Phase 2 Garage Grant	\$ 65,555
ME90X208	AVL Displays	\$ 53,336
ME90X194	IT	\$ 14,925
40775-020787.66	Rural Operating Asst.	\$ 300,000
40646 022760.19	State Rural Assistance	\$ -
42329	VW Funds	\$ 1,366,172
ME2020-005	COVID-19 Rural	\$ -
ME2020-016	COVID-19 Urban	\$ 1,239,922
Grant Balance Total		\$ 19,486,758

Casco Bay Island Transit District
 Fund Balance Detail
 February-21

